VIT®
Vellore Institute of Technology
(Deemed to be University under section 3 of UGC Act, 1956)

ADMISSION TO POST GRADUATE PROGRAMME 2022-23

IN

MASTER OF SOCIAL WORK (MSW) - 2 Year



Information Brochure

VIT, A Place to Learn, A Chance to Grow

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1. INTRODUCTION

Vellore Institute of Technology (VIT) was founded in 1984 as Vellore Engineering College by the Chancellor **Dr. G. Viswanathan.** VIT now has more than 45,000 students from 54 different countries and from all the states of India. It houses the rich expertise of 2000 + faculty members and 190 foreign adjunct professors. It has signed more than 230 MoUs with academic and research institutions in India and abroad, and has made connection with 1000 industry partners. VIT thus, has established a right culture of diversity and inclusivity in the campus; it welcomes unconventional thoughts, cross fertilization of ideas, autonomy, multi and trans disciplinary approaches. VIT has published the highest number of research papers in India as per Scopus Database in 2016, 2017, 2018, 2019 and 2020.

VIT - Accreditations / Rankings / Ratings

NIRF (National Institutional Ranking Frame Work)
- **No. 12** in Engineering Category – 2021
- **No. 12** in Research Category – 2021
- **No. 13** in University Category – 2021
- **No. 21** in Overall Category – 2021

NAAC (National Assessment and Accreditation Council)
- Accredited in 2021 – A++ grade
- Accredited in 2015 - A grade
- Accredited in 2009 - A grade

ABET (Accreditation Board for Engineering and Technology), USA valid upto September 2021
- 3 Times Accredited
- 10 B.Tech Programs – Vellore Campus
- 4 B.Tech Programs – Chennai Campus

FICCI (Federation of Indian Chambers of Commerce & Industry)
- "Excellence in Internationalization" - 2018
- "Excellence in Faculty" - 2017
- "University of the Year" – 2016
- "Excellence in Research" - 2019

UGC graded autonomy in 2018
Government endorsed recognition for VIT

QS STAR RATING 2016
- **First University in India to get QS 4 Star Rating**
- **QS 5 STAR Rating for 5 Categories**

(Teaching, Employability, Facilities, Innovation and Inclusiveness)

THE World University Rankings - 2021
- Ranked in the Top 801-1000 in 2021 (World Ranking)
- Ranked in the Top 201 - 250 in 2021 (Asia

QS World University Rankings
- Ranked in the Top 1000-1200 in 2022 in World Ranking

QS WORLD UNIVERSITY RANKING BY SUBJECT
- 7 subject areas of VIT are Ranked by QS World University Rankings by Subject 2021
- Engineering and Technology OVERALL Ranking is within the Top 10 in India

QS I.GAUGE
- DIAMOND University Rating in 2018

ACBSP (The Accreditation Council for Business Schools and Programs), USA

ACCA (Association of Chartered Certified Accountants, UK)
- BBA Programme is Accredited from 2017

AACSB Accreditation for MBA programme, 2021

National Assessment and Accreditation Council (NAAC)
Accreditation with highest grade in the last 3 consecutive cycles

VIT has introduced many **innovations** in academic processes which adds value to every student. **FFCS** (Fully Flexible Credit System), **PBL** (Project Based Learning) for better learning, **fully digitized** academic portals that assists students in equipping themselves for 2021 market place. **Hackathons / Makeathons** as part of curriculum exercise which kindles the interest and the curiosity of students, which moulds them to be better problem solvers. **8th module in every subject being handled by industry experts**, make the students contextualize the concepts they study in the classroom.

2. ABOUT THE SCHOOL OF SOCIAL SCIENCES & LANGUAGES (SSL)

Established as a distinct entity in 2009, the School of Social Sciences and Languages (SSL) employs innovative teaching methods and adopts interdisciplinary approaches to learning. The School helps students gain knowledge and skills that are required in the global market. It adheres to the highest standards in teaching-learning by employing innovative practices, ensuring excellence in research, and by adopting rigorous internal peer and student review.

The school is committed to providing a dynamic intellectual environment by fostering critical, reflective and conceptual thinking in students and aims to enrich their education by adopting unique approaches to learning. Integrating international perspectives into its teaching, the school attracts students from a wide range of cultural backgrounds and provides a uniquely rich and diverse learning and teaching environment.

The school maintains an outstanding record of awards for excellence in teaching within the VIT community and in the broader higher education context. It is equipped with state-of-the-art laboratories and a team of excellent faculty members with commendable research capabilities. The school offers the M.S.W. programme, in addition to B.Com., M.Phil., and Ph.D. programmes in Commerce, Economics, Tamil, English, Hindi, Psychology, Sociology and French.

The Master of Social Work (MSW) is a two-year postgraduate programme that most compelling rationale for developing at VIT University is to broaden its mission of serving the society. The MSW programme is a postgraduate qualification for those looking to practice as a qualified Social Worker.

3. Master of Social Work (MSW)

(I) Programme Educational Objectives

- To acquire a hands-on practical application of Social Work theories.
- To find solutions to existing and emerging social problems.
- To apply the knowledge, skills, values and ethics of social work in all aspects of their professional activities and to enhance leadership qualities for social change and social welfare.

(II) Programme Outcomes

- Learn to apply the concepts and theories of Psychology in Social Work practice.
- Understand the relevant sociological theories and analyze the social problems through appropriate theoretical frame works.
- Apply knowledge and skills for community understanding, assessment, development and progressive social change.

(III) Learning Outcome based Curriculum (LOCF)

Components of the MSW Programme	Expected Outcome
Theory	Sound knowledge of existing patterns of Social Work
Field Work	Exposure to practical applications of the theories and experiential learning
Social Work Research	Qualitative and quantitative data on social issues accessed directly from field work exposure
Rural Camps	Community level system knowledge
Study Tours	Exposure to social problems both National and International
Internship	Practical know-how of the basics of social work
Placement	Social Worker

(IV) Specializations

- Community Development (CD)
- Medical and Psychiatric Social Work (M & P)

(V) Career Prospects

Health Care Industry, Government organizations, Educational Institutions, NGOs and Corporate CSR Division

(VI) Scope for Employment

In all industries for the following job roles

♦ Welfare Officer	♦ Social Scientist
♦ Community Development Officer	♦ Probationary Officer
♦ Medical and Healthcare Officer	♦ Researchers in social work
♦ Rural Development Officer	♦ Medical Social Worker
♦ Development and Welfare Officers in the Government Sector	♦ Development Officers in NGOs

(VII) Highlights

- Contemporary Curriculum & Learning
- Vibrant Learning Environment
- Field based learning : Field Visits, Field Work, Rural Camps, Educational trips and Internships
- Blended learning and holistic development
- Social Work Research Projects
- Community Outreach programmes
- Training to enhance communication and interpersonal skills
- Value Added Programmes
- Full Semester / Internship abroad

(VIII) MSW Curriculum & Syllabus:

Please go through the following link to refer the Curriculum and Syllabus of Master of Social Work (MSW).

https://vit.ac.in/sites/default/files/msw/msw-curriculum-ay-2021-22.pdf

4. (I) ELIGIBILITY

SCHOOL	PROGRAMME	ELIGIBILITY
School of Social Science & Languages (SSL)	Master of Social Work (MSW)	Any graduation with 60% marks (Inclusive of all subjects) from a Recognised University or Institution with a minimum of three years duration. Performance in Group Discussions and Face to Face Interview.

- Applicants belonging to SC/ST category should submit community certificate to avail 10% concession in qualifying Degree marks.
- Applicants hailing from Jammu & Kashmir, Ladakh and the North Eastern states of Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura. They should submit Nativity Certificate Applicants from Correspondence / Open University mode are not eligible

4. (II) TUITION FEE

PROGRAMME	CAUTION DEPOSIT	TUITION FEE (PER ANNUM) (IN INR)
Master of Social Work (MSW)	Rs. 2,000/- (refundable)	Rs. 60,000/-

(Caution Deposit Rs.2000/- refundable for first year only)

5. ONLINE APPLICATION

- The applicants should apply online in the respective link provided in the website (www.vit.ac.in) by paying a non-refundable application fee of Rs.600/- (Rupees six hundred only) (Inclusive of GST).
- The applicants should also have their scanned copy of all documents with photo and signature ready to upload.
- Not eligible and in-complete applications shall not be considered and NO correspondence shall be made in this regard.
- The Admission will be on the basis of the performance in the qualifying examination U.G. Degree.

6. ADMISSION PROCEDURE

- The Admission will be on the basis of the performance in the qualifying examination U.G. (or its equivalent)
- Candidates will be called for the Personal Interview in the order of merit based on the U.G. marks.
- The fact that a candidate has qualified and has been called for the Personal Interview does not guarantee admission to him / her. This depends upon the cut-off fixed on the merit list and the availability of seats.
- The selected candidates list / result will be published on VIT website.

7. DOCUMENTS TO BE SUBMITTED ON ADMISSION (ALONG WITH A SET OF PHOTO COPY)

- Class-X mark sheet as a proof of date of birth
- Class-XII and qualifying degree Examination (UG) mark sheet of all attempts (also enclose the reverse side of the marks sheet containing details).
- Migration / Transfer / College Leaving Certificate (Original)
- Conduct Certificate (Original)
- Aadhaar Card
- Copy of Provisional Admission Letter.
- 4 no's of recent passport size colour photographs
- Affidavit to be signed separately by the student & parent in Rs.20/- Stamp Paper
  https://vit.ac.in/files/admissions/Affidavit_Student.pdf
  https://vit.ac.in/files/admissions/Affidavit_Parent.pdf
- Student Profile https://vtop.vit.ac.in/studentprofile/
- Physical Fitness https://vit.ac.in/files/admissions/PhysicalFitness_Certificate.pdf
- Balance Fees to be submitted in the mode of online payment or Demand Draft (Original).
- An undertaking for good conduct and behavior in a prescribed form issued by the Institute at the time of admission to be submitted on originals to the Admissions Office.
- The candidates should produce statement of final year marks and provisional degree certificate before **August 15, 2022**, failing which admission will be cancelled with the forfeit of admission fee.

8. GENERAL DISCIPLINE

All Applicants admitted to the institute shall maintain good conduct, pay the requisite tuition fees and other charges by the due dates, attend their classes regularly and abide by the rules and regulations of the Institute.

If at any point of time, if the conduct and character of an applicant is not satisfactory or is of suspicious nature, the Management reserves the right, without assigning any reason, to make him / her vacate the hostel or expel him / her from the Institute.

8.1 **Measures For Prevention of Ragging at the Institute Level**:

- Ragging is totally prohibited in the institution and anyone found guilty of ragging and / or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the regulations as well as under the provisions of any penal law for the time being in force.
- Ragging Juniors in any form is forbidden. If anyone is found ragging his/her juniors, he/she can be rusticated from the Institute.
- It is mandatory that Applicants and parents who are attending interview has to sign an undertaking in

9. HOSTEL ACCOMMODATION

Separate Hostel accommodation is available for boys and girls.

- Hostel accommodation will be provided only to those Applicants whose residence is beyond 100 Kms radius from the Institute.
- For details regarding Establishment Charges, Mess, etc., please visit VIT website—https://vit.ac.in/campuslife/hostels

10. ADMISSION CANCELLATION PROCESS / REFUND OF FESS

The refund will be made as per the norms of the UGC and Institute guidelines.

10.1. **Academic Cancellation**: (Documents to be submitted in the Office of Admissions)

- Apply online on VIT website: Fresher withdrawal
- Collect the No Dues certificate Form from Office of PG Admissions.
- Original Provisional Admission Letter and Student ID Card (if received from VIT)
- Migration / Transfer / College Leaving Certificate with Original. (If not submitted at the time of admission)

10.2. **Hostel Cancellation** : (Documents to be submitted in the concerned Hostel Office)

- Write an application with Parent Signature.
- Collect the No Dues Certificate Form from concern Hostel Office.
- Hostel Admission Letter

11. APENDIX - I

Nativity Certificate

(For applicants from Jammu & Kashmir, Ladakh and North Eastern States)

Certified that Mr. / Ms. …….. An applicant for admission to PG Degree Programme in …….. In the year ……., son / daughter of Shri. / Smt. …….. Residing at …… in …… District of …….. State is a native of ……. State.

Signature of Tahsildar or Revenue Authority

Name :

Designation :

Place :

Date :

Office Seal

12. APENDIX - II

COMMUNITY CERTIFICATE (FOR SC / ST ALONE)

Certified that Mr. / Ms. …… an applicant for admission to PG Degree Programme in ……..... in the year ……., son / daughter of Shri. / Smt …….. residing at…… in ……. District of ……..…… belongs to the …….. Caste/Tribe.

Which is recognized as a Scheduled Caste / Scheduled Tribe under the Constitution (Scheduled Castes) Order 1950 / The Constitution (Scheduled Tribes) Order, 1950, as amended by the Scheduled Castes and Scheduled Tribes |Orders Amendment Act, 1976.

Signature of Competent Authority

Name :

Designation :

Place :

Date :

Office Seal

Authorities empowered to issue Scheduled Caste / Scheduled Tribe Certificate

District Magistrate / Additional District Magistrate / Collector / Deputy Collector / Deputy Commissioner / 1st Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate Revenue Officer Not below the rank of Tahsildar Sub-Divisional Officer of the area where the applicant and / or his family normally resides.

13. IMPORTANT DATES & CONTACT DETAILS

Issue of Online Application Form	28th March, 2022 (Monday)
Last date to apply online	20th May, 2022 (Friday)
Last date to upload documents	20th May, 2022 (Friday)
Publication of short listed Candidates	8th June, 2022 (Wednesday)
Tentative date for Interview	23rd & 24th June, 2022 (Thursday & Friday)
Last date for Payment of Tuition Fees	4th July, 2022 (Monday)
Orientation Programme	To be announced
Commencement of Classes	To be announced

(Dates mentioned here are liable to change because of COVID-19 situation)

The Director PG-Admissions **Vellore Institute of Technology** **Vellore – 632 014, Tamil Nadu, INDIA** **Phone: +91-416 220 2050 / 2055** **Email: mswadmission@vit.ac.in**	**The Dean** **School of Social Sciences & Languages** **Vellore Institute of Technology** **Vellore - 632 014, Tamil Nadu, INDIA** **Phone : 0416 - 220 2370 / 2371 / 2373** **Email : dean.ssl@vit.ac.in**
The Deputy Director / Chief Warden - Men's Hostels **Vellore Institute of Technology** **Vellore –632 014, Tamil Nadu, INDIA** **Phone : +91-416-2202528, 2202028, 2202127** **Fax :+91-416 2244705** **Email : mh@vit.ac.in**	**The Deputy Director / Chief Warden - Ladies Hostel** **Vellore Institute of Technology** **Vellore –632 014, Tamil Nadu, INDIA** **Phone : +91-416 2202710** **Fax : +91-416 4207074** **Email : lh@vit.ac.in**

LEGAL JURISDICTION

All suits and actions arising out of or relating to Vellore Institute of Technology, Vellore shall be instituted within the jurisdiction of courts at Vellore, Tamil Nadu only. The Registrar of the Institute shall be the legal person in whose name the Institute may sue or be sued.