INTERNATIONAL CENTRE FOR DISTANCE EDUCATION AND OPEN LEARNING

Website:*www.hpuniv.ac.in* ***or*** *https//admissions.hpushimla.in*

HAND-BOOK OF INFORMATION

Academic Year: 2021-22

Academic Session: January 2022

Admission to

Postgraduate/ Undergraduate/ Diploma Courses

HIMACHAL PRADESH UNIVERSITY

NAAC Accredited "A" Grade University

SUMMER HILL, SHIMLA - 171005 (INDIA)

IMPORTANT DATES OF FILLING ONLINE ADMISSION FORM

UG Courses (B.A. / B.Com.) (CBCS) & Diploma Courses

Start Date for Registration	**12th February, 2022**
Last Date for Registration	**28th February, 2022**

PG/ Diploma Courses

Start Date for Registration	**12th February, 2022**
Last Date for Registration	**28th February, 2022**

MBA ***(Approved by AICTE & UGC-DEB),***

Last date for registration	**28th February, 2022**
Counselling Date	**8th March, 2022**



संदेश

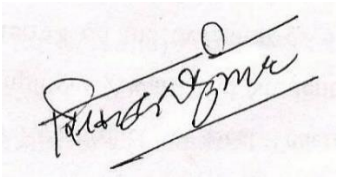
आधुनिक सामाजिक परिवेश में परिवर्तन की गति तेज और तुरन्त लक्षित होने वाली है। ज्ञान के प्रचार – प्रसार के माध्यम निरन्तर बढ़ते जा रहे हैं। कुछ सीखने के लिए आज किसी के पास जाने की आवश्यकता नहीं है। आधुनिकतम संचार साधनों के द्वारा सभी प्रकार का ज्ञान ग्रहण करने की गति तेज़ हुई है। अतः मानवीय विकास की इस प्रक्रिया के साथ शिक्षा का सामंजस्य भी आवश्यक है।

शिक्षा एक मानवीय क्रिया है, यह अपना वास्तविक उद्देश्य तभी पूरा कर पाती है जब शिक्षार्थी को मानवीय मूल्यों और संवेदना से अनुप्रणित कर सके। शिक्षा का प्रयोजन किसी तकनीकी या व्यवसाय विशेष में दक्षता पैदा करने तक सीमित नहीं है, बल्कि जीवन में मूल्यबोध और मूल्यनिष्ठा की सहजता विकसित करना इसका प्रथम उद्देश्य होना चाहिए।

इसलिए शिक्षा की प्रतिक्रिया में भी निरन्तर परिवर्तन हो रहे है इस स्थिति के रहते शिक्षा व्यवस्था में वैश्विक स्तर दूरवर्ती शिक्षा प्रणाली का महत्त्व बढ़ रहा है। दूरवर्ती शिक्षा प्रत्येक आयुवर्ग और विभिन्न भौगौलिक स्थिति में रहने वाले लोगों को शिक्षा की सुविधा उपलब्ध कराने की दिशा में प्रभावी और उपयोगी सिद्ध हो रही है। इसके कारण मुक्त विद्यालयों से लेकर मुक्त एवं दूरवर्ती शिक्षा विश्वविद्यालयों का प्रसार बढ़ा है।

वास्तव में दूरवर्ती शिक्षा आज के समय की आवश्यकता है। जहाँ जनसंख्या में वृद्धि हो रही है वहीं दूसरी ओर साक्षरता और शिक्षा के प्रति प्रत्येक क्षेत्र का नागरिक जागरूक हो गया है। प्रत्येक नागरिक को शिक्षा प्रदान करने का लक्ष्य भी दूरवर्ती शिक्षा के माध्यम से प्राप्त किया जा सकता है।

मुझे यह जानकर प्रसन्नता है कि हमारे विश्वविद्यालय का अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र शहर से लेकर गाँव तक के शिक्षार्थियों को उच्च स्तरीय शिक्षा प्राप्त करने के लिए अच्छे अवसर प्रदान कर रहा है। इसमें कुछ नये व्यवसायिक पाठ्यक्रम भी शामिल किए गए हैं। मेरी कामना है कि हिमाचल प्रदेश विश्वविद्यालय का यह अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र वास्तव में अन्तर्राष्ट्रीय ख्याति प्राप्त करें।



(सिकन्दर कुमार)
कुलपति
हिमाचल प्रदेश विश्वविद्यालय, शिमला



MESSAGE

The International Centre for Distance Education and Open Learning (ICDEOL), Himachal Pradesh University extends a warm welcome to you for your keen interest in our Distance Education Programmes. The Himachal Pradesh University established in the year 1970 soon established Directorate of Correspondence Course(s) in the year 1971. The Himachal Pradesh University, hence, became a pioneer Institution in North India with setting its own Directorate of Correspondence Courses which subsequently was renamed International Centre for Distance Education and Open Learning. The prime objective has been to advance the frontiers of knowledge and promote its dissemination through sustainable, open and distance learning system.

The ideas and ideals on which institutes are built evolve and change with national aspirations national perspectives and trends worldwide. International Centre for Distance Education and Open Learning is one such Institution that has always remained dedicated to cater to the changing educational needs of the learners all over. Keeping in view the emerging requirements of our Society, Industry and Nation, we have taken strenuous efforts to run the additional programmes as well.

Centre has its own website, which displays all the important information, besides updates of admissions and examinations from time to time. The students can get the required information from this Website. I hope that the said information available on the website will help you to meet your quarries on all Academic issues.

I would like to exhort all the learners willing to achieve knowledge and excellence in their lives, that they should extract the best from this Centre and contribute to the development of India through education they receive.

I wish a successful and bright future to all the learners.

Professor Kulwant Singh Pathania

Director (ICDEOL)

INTERNATIONAL CENTRE FOR DISTANCE EDUCATION AND OPEN LEARNING

अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र

HIMACHAL PRADESH UNIVERSITY

(Established in 1970 by an Act of the Himachal Pradesh Legislative Assembly)

NAAC Accredited "A" Grade University

Hon'ble CHANCELLOR

Rajendra Vishwanath Arlekar

Governor of Himachal Pradesh

VICE-CHANCELLOR

Prof. Sikander Kumar

DIRECTOR

Prof. Kulwant Singh Pathania

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The ICDEOL wishes to emphasize that while every effort is made to ensure accuracy, the material in this book is subject to alterations or amendments in the light of overall policy and decisions of the University. The provisions of the Himachal Pradesh University Act, 1970, the Statutes and the Ordinances made thereunder shall have precedence over the published matter.

Himachal Pradesh University

Himachal Pradesh University, a premier institution of teaching and research in the country, is situated at Summer Hill, a suburb of Shimla at a distance of 5 km from the main town. It covers 200 acres of lush green land and offers a panoramic view with its distinctive architectural style. It was established in 1970 by an Act of the Himachal Pradesh Legislative Assembly. The University has 13 Faculties and 34 Teaching Departments covering various programmes such as Management and Vocational Studies, Commerce, Engineering and Technology, Languages, Law, Life and Physical Sciences, Social Sciences, Ayurveda, Dental & Medical Sciences, Information Technology, Computer Science and Performing & Visual Arts. The University also has its UGC Human Resource Development Centre which offers Orientation and Refresher Courses for University and college teachers. Most of the colleges (govt./private) from within the State are affiliated to the University. In addition to this, the University runs International Centre for Distance Education and Open Learning (ICDEOL), Centre for Evening Studies, School of Legal Studies and Regional Centre at Dharamshala.

Distinct Features of University

- Accredited by National Assessment & Accreditation Council (NAAC)
- Pioneered NRI (Self Financing) Scheme
- First to start Distance Education in the country
- Intellectually and Professionally enriched faculty
- HPU Alumni Excelled in All Spheres
- Academic Staff College one of the best in India
- Commendable performance in sports and cultural activities at national level.
- Congenial environment for higher studies
- Substantial number of students qualify NET, GATE and other competitive examinations every year
- Linkages with national and international institutions
- The culture of holding seminars, workshops, conferences, symposia, etc.
- National level achievements in NCC, NSS, youth welfare programmes

Distance Education

Teaching through distance mode is now recognized as an effective method of instruction in all the advanced countries of the world. In the fast developing socio-economic milieu of today, educational facilities need constant refurbishing and augmentation. It is now acknowledged by the academics of all shades that it is learning which is important and not the channel or the process through which one gets enrolled for education. The educational system in India has been changing from time to time, taking into consideration the socio-political needs and economic conditions of the society. Although the contribution of conventional educational system cannot be underestimated, the fact remains that education through the

formal mode has been accessible only to a few. The distance and open education system as an alternative mode of imparting instruction has, over the years, been meeting the demand for education of millions of people at different levels. It is an effort not only to solve the problem of over-crowding in our educational institutions but also to equip the adult community with tools and skills to attain professional competence. Over the past four decades various Indian universities have adopted the programme of distance education and open learning.

International Centre for Distance Education and Open Learning (ICDEOL)

Immediately after its establishment in 1970, the Himachal Pradesh University took a bold step towards proliferation of knowledge and democratization of educational opportunities by setting up a Directorate of Correspondence Courses. Ever since, the University has played a pioneering role in launching programmes in distance education at the postgraduate level. It was the first to impart instruction at postgraduate level in social-sciences, humanities, commerce and teacher training through the mode of distance education. Over the years, the Directorate of Correspondence Courses moved towards absorbing the emerging philosophy of distance education and adopting multi-media approach to impart instruction. In view of this, the Directorate of Correspondence Courses has now been rechristened as the International Centre for Distance Education and Open Learning (ICDEOL). It is located in the H.P. University complex at Summer Hill, a suburb at the western end of Shimla. Summer Hill Railway Station is a five minute walk from the ICDEOL complex.

Jurisdiction

The distance education programme of the University is open to all persons residing in any part of India and abroad irrespective of race, creed or class subject to the fulfilment of minimum qualifications prescribed for admission and availability of seats. However, ICDEOL conducts PCPs/Examination etc. in respect of UG/PG/Diploma Courses within territorial Jurisdiction of Himachal Pradesh as per UGC guidelines through Public Notice F.N. 12-9/2010 (DEB-III) dated 18th July, 2016.

For all legal proceedings, if any, the jurisdiction shall be in the Courts of Shimla city only.

Transport

Local transport facilities like buses (private/state government), trains and University buses are available at regular intervals from Summer Hill to the main city.

Change in Correspondence Address

If any student wants to change his/ her address for correspondence already given in the admission form, he/she can represent through mail on the email id i.e. directoricdeol@gmail.com or can contact the concerned section on the contact numbers given as hereunder:-

Computer Centre, ICDEOL	:	0177 2833419,
ICDEOL Reception/Enquiry	:	0177 2833444, 2832239

FACULTY PROFILE

DEPARTMENT OF COMMERCE & MANAGMENT

Name	Designation	E-mail ID
Dr. Kuldeep Kumar	**Professor**	kuldeepkumar.attri@gmail.com
Dr. Suresh Kumar	**Assistant Professor**	suresh.commerce@gmail.com

MASTER OF BUSINESS ADMINISTRATION

Dr Ashok Kumar Bansal	**Assistant Professor**	ashokkumarbansal2009@gmail.com
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Dr. Sumesh Sood	**Associate Professor**	**sumesh64@gmail.com**
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Er. Ashok Kumar Kashyap	**Assistant Professor**	ashokuiit2972@gmail.com

DEPARTMENT OF ECONOMICS

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Dr. Naresh Kumar	**Assistant Professor**	naresh.tomar2011@gmail.com

DEPARTMENT OF HISTORY

Dr. Ankush Bhardwaj	**Associate Professor**	ankushbhardwaj333@gmail.com
Dr. Sharda Devi	**Assistant Professor**	sharda74verma@gmail.com
Dr. Roshni Devi	**Assistant Professor**	

DEPARTMENT OF JOURNALISM & MASS COMMUNICATION

Dr. Vikas Dogra	**Professor**	vikasdogra77@gmail.com
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DEPARTMENT OF MATHEMATICS

Dr. Hari Mohan Sharma	**Professor**	hmmathhpu@gmail.com
Dr. Pardeep Kumar	**Professor**	pkdureja@gmail.com
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Dr. Aarti Manglesh	**Assistant Professor**	**dr.aartimanglesh@gmail.com**

DEPARTMENT OF MUSIC

Dr. Jeet Ram	**Professor**	jrmusic.sharma@gmail.com
Dr. Parma Nand Bansal	**Professor**	pnbansal11962@gmail.com
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DEPARTMENT OF POLITICAL SCIENCE

Dr. (Mrs.) Bhawana Jharta	**Professor**	jhartabhawana08@gmail.com
Dr. Mridula Sharda	**Professor**	mridulasharda@yahoo.in
Dr. Joginder Singh Saklani	**Associate Professor**	jogindersinghsaklani@gmail.com
Dr. Yog Raj	**Assistant Professor**	dryogi79@gmail.com

DEPARTMENT OF PUBLIC ADMINISTRATION

Dr. Pradeep K. Vaid	**Professor**	pkvaid_2006@yahoo.co.in
Dr. L.R.Verma	**Professor**	professorlrverma@gmail.com

Dr. Anupama Singh	**Professor**	anupamakanwar@rediffmail.com
Dr Deepak Sharma	**Assistant Professor**	deepaksharma49@yahoo.co.in

DEPARTMENT OF SANSKRIT

Dr. Dev Raj	**Assistant Professor**	devmastetta@gmail.com
Dr. Deep Lata Devi	**Assistant Professor**	dr.latadevi1976@gmail.com

DEPARTMENT OF SOCIOLOGY

Dr. Niranjna Bhandri	**Associate Professor**	
Dr. Anjna Thakur	**Assistant Professor**	chauhananjna14@gmail.com
Dr. Anupama Bharti	**Assistant Professor**	

DIPLOMA IN YOGA STUDIES

Dr. Bishamber Singh Ranjan	**Co-ordinator**	drbsranjan@gmail.com

DIPLOMA IN TOURIST GUIDE

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ICDEOL ADMINISTRATION

Director	**Prof. Kulwant. S. Pathania**	**0177-2831327, 2833402**
Sr. P.A. to Director	Sh. Rajkumari	0177-2831327, 2833402
Deputy Registrar, Academic	Sh. Ajay Bhardwaj	0177-2831834, 2833408
Deputy Registrar, Academic	Sh. Narotam Singh Chauhan	----------
Asstt. Registrar, Admn.	Sh. Jagdev Negi	0177-2833404, 2831274
Liaison-cum-Public Relations Officer	Sh. K.G. Thakur	0177-2833409
Section Officer (Administration)	Sh. Narender K. Nepta	0177-2833405
Section Officer (Accounts)	Sh. Jaswinder	0177-2833414, 2833416
Section Officer (Academic-I) (U.G. Classes)	Sh. Ashwani Kumar	0177-2833407, 2833423
Superintendent (Academic-II) (MA.-English, Hindi, History, Sanskrit, Music & Political Science, M.A. Eco., Pub. Admn., Sociology)	Smt. Monika Mishra	0177-2833406, 2833410
Section Officer (Academic-III) (DYS, DTG)	Sh. Naresh Kumar	0177-2833411
Section Officer (Academic IV) (M. Com)	Sh. Naresh Kumar	0177-2833412
Section Officer (R & I Section)	Sh. Tilak Raj Garg	0177-2833413, 2830141
Deputy Librarian	Sh. Kundan Lal	0177-2833417, 2833418
Clerk (Inquiry)	Sh. Kewal Ram	0177-2833444, 2832239
Senior Editor	Sh. Dalel Singh Thakur	0177-2833438
Senior Editor	Sh. Pardeep Sharma	---------
Senior Editor	Sh. Desh Raj Pathania	---------
Editor	Sh. Rohit Sharma	--------
Programmer	Sh. Vijayant Thakur	0177-2833419

COMMITTEES CONSTITUTED AS PER THE UGC REGULATION 2020, vide Gazette of India notification published on 04.09.2020

CENTRE FOR INTERNAL QUALITY ASSURANCE COMMITTEE

Sr.No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Sikander Kumar, Hon'ble Vice-Chancellor	Chairperson
2.	Prof. P.K. Vaid, Public Admn.	Member
3.	Prof. Sanju Karol, Economics	Member
4.	Prof. Kuldeep Kumar, Commerce	Member
5.	Prof. Neelima Kanwar, English	Member
6.	Prof. Hari Mohan, Maths	Member
7.	Prof. Kuldeep Singh Katoch, Education	Member
8.	Prof. Yojna Rawat, USOL, Punjab University Chandigarh	Member
9.	Prof. M.C. Garg, Dept. of HBS, Guru Jambeshwar University, Hissar, Haryana	Member
10.	Registrar, H.P. University Shimla	Member
11.	Finance Officer, H.P. University Shimla	Member
12.	Prof. Kulwant Singh Pathania, Director	Member-Secretary

1. CENTRE FOR INTERNAL QUALITY ASSSURANCE (C.I.Q.A)

Sr.No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Kulwant Singh Pathania	Director
2.	Prof. P.K. Vaid, Public Admn.	Member
3.	Prof. Sanju Karol, Economics	Member
4.	Prof. Hari Mohan, Maths	Member
5.	Dr. Ashwani Rana, English	Member
6.	Dr. Arun Guleria, English	Member
7.	Dr. Joginder Singh Saklani, Political Science	Member
8.	Dr. Chaman Lal, Education	Member
9.	Dr. Ashok Kumar Bansal, MBA	Member
10.	Assistant Registrar, Admn.	Convener

2. Academic, Examination and Evaluation Committee

Sr.No.	Name of the Faculty/Officer/Official	Committee
1.	Sh. Ajay Srivastava, Journalism and Mass Comm.	Chairman

2.	Dr. Sumesh Sood, Computer Science	Member
3.	Dr Pardeep Singh Dehal, Education	Member
4.	Dr. Rajesh Kumar Sharma, Education	Member
5.	Dr. Mridula Sharda, Pol. Science	Member

3. Territorial Jurisdiction and Mandatory Disclosures Committee

Sr.No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Bhawana Jharta, Political Science	Chairperson
2.	Dr. Dharam Pal, Economics	Member
3.	Deputy Registrar, Academic	Member
4.	Assistant Registrar, Admn.	Member
5.	Section Officer, Admn/DA Academic	Member
6.	Sh. K.G. Thakur, Public Relation Officer	Convener

4. Human Resource and Infrastructural Committee

Sr.No.	Name of the Faculty/Officer/Official	Committee
1	Prof. Hari Mohan, Mathematics	Chairman
2	Dr. Joginder Singh Saklani, Political Science	Member
3	Dr. Yog Raj, Political Science	Member
4	Dr. Aarti Manglesh, Maths	Member

5. Programme Project Report (PPR) Committee

Sr.No.	Name of the Faculty/Officer/Official	Committee
1	Prof. Kuldeep Singh Katoch, Education	Chairman
2	Dr. Monika Sood, Education	Member
3	Dr. Dev Raj, Sanskrit	Member
4	Dr. Manju Puri, Hindi	Member
5	Dr. Priyanka Vaidya	Member
6	Dr Sandeep Kumar, Computer Science	Member
7	Section Officer, Accounts	Convener

6. Self Learning Material (SLM)-Print and Online Committee

Sr.No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Pardeep Kumar, Maths	Chairman
2.	Prof. Kuldeep Kumar, Commerce	Member
3.	Dr. Ashwani Rana, English	Member
4.	Dr. Pradeep Singh Dehal, Education	Member
5.	Dr. Usha Rani, Hindi	Member
6.	Dr. Pallavi Bhardwaj, English	Member
7.	Dr. Ajay Sood, Economics	Member
8.	Dr. Deepak Sharma, Public Admn.	Member
9.	Sh. Rohit Sharma, Editor	Member

10.	Sh. Pardeep Sharma, Senior Editor	Member
11.	Sh. Desh Raj Pathania, Senior Editor	Member
12.	Sh. Dalel Singh Thakur, Senior Editor	Convener

7. Learner Support Centres Committee

Sr.No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. P. K. Vaid, Public Admn.	Chairman
2.	Dr . Anjana Thakur, Sociology	Member
3.	Dr. Suresh Kumar, Commerce	Member
4.	Assistant Registrar, Admn.	Convener

8. Swayam and MOOC Committee

Sr.No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Sanju Karol, Economics	Chairperson
2.	Prof. Neelima Kanwar, English	Member
3.	Dr. Sharda Verma, History	Member
4.	Dr. Mansi Harish, Maths	Member

9. Grievances Redress Mechanism Committee

Sr.No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. L. R. Verma, Public Admn.	Chairman
2.	Dr. Usha Rani, Hindi	Member
3.	Dr. Yog Raj, Political Science	Member
4.	Dr Nisha Thakur, English	Member
5.	Sh. Vijayant Thakur, Programmer	Member
6.	Section Officer (R & I)/Superintendent Enquiry	Convener

10. Website Updates, UGC-DEB and Statutory Updates

Sr.No.	Name of the Faculty/Officer/Official	Committee
1.	Prof. Kuldeep Kumar Attri, Comm. and Management	Chairman
2.	Dr. Varun Abrol, MBA	Member
3.	Dr. Ashok Kumar Kashyap, Computer Science	Member
4.	Ms. Nisha, DA Academic, Admn.	Member
5.	Sh. Vijayant Thakur, Programmer	Member
6.	Sh. K. G. Thakur, Public Relation Officer	Convener

PROGRAMMES OFFERED

COURSE OF STUDY AND ADMISSION PROCEDURE [FOR STUDENTS SEEKING ADMISSIONS TO B.A./B.COM. 1ST YEAR UNDER THE NEW CHOICE BASED CREDIT SYSTEM (CBCS).

The H.P. University switched over from the RUSA CBCS to UGC CBCS from the academic session 2016-17 with a view to improving quality of education and the employability of the work-force. For more information students can visit UGC website www.ugc.ac.in, HPU Website www.hpuniv.in. and www.icdeolhpu.org.

The CHOICE BASED CREDIT SYSTEM (CBCS) is an internationally acknowledged instructional pattern developed to suit the needs of the students and to enable them to keep pace with the developments in higher education across the globe. It provides for a comprehensive and purposeful engagement between the teacher and the taught through a well-planned instructional package.

Under the CBCS system a UG student has considerable freedom to choose courses from the following categories given below:

- ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)
- SKILL ENHANCEMENT COURSES (SEC)
- CORE COURSES
- DISCIPLINE SPECIFIC ELECTIVE (DSE)
- GENERIC ELECTIVE (GE)

As per the new CBCS System, a UG degree in Humanities/Social Sciences/Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice, 2 core papers each in English and Hindi/MIL, respectively, 2 ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective papers based on the two disciplines of choice selected above, respectively, and two papers from the list of Generic Elective papers.

Note: A student can opt for more number of Elective and AE Elective papers than proposed under the model curriculum of UGC. However, the total credit score earned will not exceed 140 credits for UG Degree.

UNDER CBCS SYSTEM

➢ Bachelor of Arts

English	Public Administration	Mathematics	Economics
History	Hindi	Political Science	Sanskrit
Music	(Vocal & Instrumental)	Sociology	

DETAILS OF SUBJECTS TO BE STUDIED IN B.A. 1ST YEAR

Elective-I

DSC — One from above subjects

Elective-II

DSC — One of the above subject other than Elective-I

NB: **If Elective-I is a Language subject then Elective-II shall must be from Social Sciences**

Elective-I	2 papers
DSC-1A	6 Credits
DSC-1B	6 Credits
Elective-II	2 papers
DSC-2A	6 Credits
DSC-2B	6 Credits

Core English (Compulsory) 01 paper
6 Credits

Hindi/MIL/SKT (Compulsory) 01 paper
6 Credits

AECC-I Core (Compulsory) 01 paper
Environment Studies 4 Credits

AECC-II Core (Compulsory) 01 paper
English/Hindi/Sanskrit (one out of three languages) 4 Credits

Note:-

(I) Total 8 Papers are to be chosen.

-The choice availability of courses is subject to further amendments/clarifications by HPU, ICDEOL, as well as available faculty/infrastructure.

-The Director reserves the right to restrict the subjects offered and subject combinations depending upon the availability of faculty and infrastructure.

PROGRAMMES OF STUDY UNDER POST GRADUATE AND DIPLOMA COURSES

Sr. No.	Name of the Courses
1.	MASTER OF COMMERCE
2.	M.A. ENGLISH
3.	M.A. HISTORY
4.	M.A. ECONOMICS
5.	M.A. MUSIC
6.	M.A. SOCIOLOGY
7.	M.A. PUBLIC ADMINISTRATION
8.	M.A. POLITICAL SCIENCE
9.	M.A. SANSKRIT
10.	M.A. HINDI
11.	M.A. JOURNALISM AND MASS COMMUNICATION (MAJMC)
12.	DIPLOMA IN YOGA STUDIES (DYS)
13.	DIPLOMA IN TOURIST GUIDE (DTG)
14.	DIPLOMA IN COMPUTER APPLICATION (DCA)
15.	DIPLOMA IN DATA SCIENCES (DDS)

METHOD OF INSTRUCTIONS

The ICDEOL imparts instructions mainly through the medium of printed Self Learning Material (SLM) supplemented with Personal Contact Programmes (PCPs) and assignments. Efforts are afoot to equip our traditional libraries with audio/video cassettes in addition to usual stock of books.

Medium of Instructions

The medium of instruction at the Postgraduate level is English except in the subjects of Hindi and Sanskrit. The study material will be made available in English; however, students can write their answers in examination either in English or in Hindi. The lectures in personal contact programmes are generally delivered in English. However, a student can get clarifications in Hindi during personal contact programmes as well as practicum either in Hindi or English. At the Undergraduate level, instructional material is made available in English or Hindi as per availability.

SUBJECT-WISE STRUCTURE OF SYLLABUS FOR B.A. 1ST YEAR

SANSKRIT					
Year	Course	Course Code	Course Type	Course Name	Credit
1st	DSC-1A	SKT-DSC-101	Core	संस्कृत काव्य	6
	DSC-1B	SKT-DSC-102	Core	संस्कृत गद्यकाव्य	6
	Hindi/Skt/Mil-1	SKT-DSC-103	Core (B.A./B.Com.)	नीति साहित्य	6
	AECC-II	SKT-AECC-104	Core compulsory	उपनिषद्, श्रीमद्भगवद्गीता तथा पाणिनीय शिक्षा	4
ENGLISH					
1st	English-I	ENG CE 101	Core	English –I Core English (Compulsory)	6
	DSC-1A	ENG DSC 102 (English Hons GE 101)	Core/GE-1 for Honours	DSC 1A English Literature –I Essays, Stories and Poems	6
	DSC-1B	ENG DSC 103/ Eng Hons GE 102	Core GE-2 For Honors	DSC-1B English Literature-2 Poems, Short Stories and essays	6
	Ability Enhancement Compulsory Course AECC	ENG AECC 104	Core Compulsory	AECC-2 Writing skills	4
HINDI					
1st	DSC-1A	HIND 102	Core	हिन्दी साहित्य का इतिहास	6
	DSC-1B	HIND 103	Core	मध्यकालीन हिन्दी कविता	6
	SKT/HINDI-1	HIND 101	Core (B.A./B.Com.)	प्रयोजनमूलक हिन्दी	6
	AECC-II	HIND 104	Ability enhancement Compulsory course	हिन्दी भाषा और सम्प्रेषण	4
HISTORY					
1st	DSC-1A	HIST A101	Core	History of India from the Earliest Times upto 300 CE	6
	DSC-1B	HIST A102	Core	History of India from c 300 to 1206	6
MATHEMATICS					
1st	DSC-1A	MATH 101TH	Core	Differential Calculus	6
	DSC-1B	MATH 102TH	Core	Differential Equations	6
MUSIC					
1st	DSC-1A	MUSA 101TH	Core	Basic principles of Indian Music & Biographies of Musicians,	3

				Composers & Musicologists	
		MUSA 102 PR	Practical	Stage performance (Unit-II)	3
	DSC-1B	MUSA 103TH	Core	Theory of Indian Music (General) & Biographies of Musicians,	3
				Composers & Musicologists	
		MUSA 104 PR	Practical	Viva-Voce (Unit –II)	3
POLITICAL SCIENCE					
1st	DSC-1A	POLS 101	Core	Introduction to Political Theory	6
	DSC-1B	POLS 102	Core	Indian Government and Politics	6
SOCIOLOGY					
1st	DSC-1A	SOCL A101	Core	Introduction to Sociology	6
	DSC-2A	SOCL A102	Core	Society in India	6
PUBLIC ADMINISTRATION					
1st	DSC-1A	PUBA 101A	Core	Administrative Theory	6
	DSC-1B	PUBA 102 A	Core	Indian Administration	6
ECONOMICS					
1st	DSC-1A	ECONA 101	Core	Principles of Micro Economics-I	6
	DSC-1B	ECONA 102	Core	Principles of Micro Economics-II	6

B.A. 2ND YEAR SYLLABUS

SANSKRIT					
Year	Course	Course Code	Course Type	Course Name	Credit
2nd	DSC-1C	SKT-DSC-201	Core	संस्कृत नाटक	6
	DSC-1D	SKT-DSC-202	Core	संस्कृत व्याकरण	6
	Hindi/Skt/Mil-2	SKT-DSC-203	Core (B.A./B.Com.)	व्याकरण एवं संयोजन	6
	AEEC/SEC-I	SKT-AEEC/SEC-205	Skill Enhancement Course	आयुर्वेद के मूल सिद्धान्त	4
	AEEC/SEC-II	SKT-AEEC/SEC-206	Skill Enhancement Course	संस्कृत छन्द एवं गायन	4
ENGLISH					
2nd	English-II	ENG CE 201	Compulsory	English –II English (Compulsory)	6
	DSC-1C	ENG DSC 202	Core	British Literature (Play and Novel)	6
	DSC-1D	ENG DSC 203	Core	Literary Cross Currents	6
	AEEC/SEC-I	ENG AEEC/SEC 204	Skill Enhancement Course	Creative Writing, Book and	4

				MediaReviews	
	AEEC/SEC-II	ENG AEEC/SEC 205	Skill Enhancement Course	Translation Studies and Principles of Translation (Basic Concepts and Readings)	4
HINDI					
2nd	DSC-1C	HIND 202	Core	आधुनिक हिन्दी कविता	6
	DSC-1D	HIND 203	Core	हिन्दी गद्य साहित्य	6
	SKT/HINDI-2	HIND 201	Core (B.A./B.Com.)	अनिवार्य हिन्दी 'रचना पुंज'	6
	SEC-I	HIND 204 HIND 205	Skill Enhancement Course	कार्यालयी हिन्दी अथवा हिन्दी भाषा शिक्षण	4
	SEC-II	HIND 206 HIND 207	Skill Enhancement Course	अनुवाद विज्ञान अथवा संभाषण कला	4
HISTORY					
2nd	DSC-1C	HIST(A) 203	Core	History of C. 1206-1707	6
	DSC-1D	HIST (A) 204	Core	History of India C. 1707 - 1950	6
	SEC-I	HIST (A) 213	Skill Enhancement Course	Historical Tourism	4
	SEC-II	HIST (A) 215	Skill Enhancement Course	An Introduction to Archaeology	4
MATHEMATICS					
2nd	DSC-1C	MATH 201TH	Core	Real Analysis	6
	DSC-1D	MATH 202TH	Core	Algebra	6
	SEC-I	MATH 309TH	Skill Enhancement Course	Integral Calculus	4
	SEC-II	MATH 310TH	Skill Enhancement Course	Vector Calculus	4
MUSIC					
2nd	DSC-1C	MUSA 201TH	Core	Ancient Granthas & Contributions of Musicologists	3
	DSC-2C	MUSA 202 PR	Practical	Stage performance	3
	DSC-1D	MUSA 203TH	Core	Medieval Granthas & Contributions of Musicians	3
	SEC-I	MUSA 205PR		Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation &	4

				Documentation-I	
	SEC-II	MUSA 206PR		Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-II	4
POLITICAL SCIENCE					
2nd	DSC-1C	POLS 201	Core	Comparative Government & Politics	6
	DSC-1D	POLS 202	Core	Introduction to International Relations	6
	SEC-I	POLS 203	Skill Enhancement Course	Legislative Support	4
	SEC-II	POLS 204	Skill Enhancement Course	Public Opinion & Survey Research	4
SOCIOLOGY					
2nd	DSC-1C	SOCL-A 201	Core	Sociological Theories	6
	DSC-1D		Core		6
	DSC-2C	SOCL-A 202	Core	Methods of Sociological Enquiry	6
	DSC-2D		Core		6
	SEC-I	SOCL-A 203	Skill Enhancement Course	Techniques of Social Research	4
	SEC-II	SOCL-A 204	Skill Enhancement Course	Sociology of Environment	4
PUBLIC ADMINISTRATION					
2nd	DSC-1C	PUBA 201A	Core	Administrative Thinkers	6
	DSC-1D	PUBA 202 A	Core	Development Administrative	6
	SEC-IA	PUBA 203A	Skill Enhancement Course	Computer Application & Office Management	4
	SEC-IIB	PUBA 204 A	Skill Enhancement Course	Human Resource & Logistic Management	4
ECONOMICS					
2nd	DSC-1C	ECONA 201	Core	Principles of Macroeconomics-I	6
	DSC-1D	ECONA 202	Core	Principles of Macroeconomics-II	6
	SEC-I	ECONA 203	Skill Enhancement Course	Statistical Methods -I	4
	SEC-II	ECONA 205	Skill Enhancement Course	Statistical Methods - II	4

B.A. 3RD YEAR SYLLABUS

SANSKRIT					
Year	Course	Course Code	Course Type	Course Name	Credit
3rd	DSE-1A	SKT-DSE-301	Specific Elective	व्यक्तित्व विकास का भारतीय दृष्टिकोण	6
	DSE-1B	SKT-DSE-302	Specific Elective	साहित्यिक समालोचना	6
	AEEC/SEC-III	SKT-AEEC/SEC-305	Skill Enhancement Course	भारतीय रंगशाला	4
	AEEC/SEC-IV	SKT-AEEC/SEC-306	Skill Enhancement Course	भारतीय वास्तुशास्त्र	4
ENGLISH					
3rd	DSE-1A	ENG DSE 303	Specific Elective	Soft Skills	6
	DSE-1B	ENG DSE 304	Specific Elective	Academic Writing & Composition	6
	AEEC/SEC-III	ENG AEEC/SEC 301	Skill Enhancement Course	Technical Writing	4
	AEEC/SEC-IV	ENG AEEC/SEC 302	Skill Enhancement Course	Business Communication	4
HINDI					
3rd	DSE-1A	HIND 305	Specific Elective	लोक साहित्य	6
	DSE-1B	HIND 306	Specific Elective	छायावादोत्तर हिन्दी कविता	6
	SEC-III	HIND 301	Skill Enhancement Course	रंग आलेख एवं रंगमंच	4
	SEC-IV	HIND 304	Skill Enhancement Course	समाचार संकलन और लेखन	4
HISTORY					
3rd	DSE-1A	HIST(A) 305	Specific Elective	Modern and Contemporary World History-I : 1871-1919	6
	DSE-1B	HIST (A) 307	Specific Elective	Modern and Contemporary World History-I : 1919-1992	6
	SEC-III	HIST (A) 317	Skill Enhancement Course	Indian History & Culture	4
	SEC-IV	HIST (A) 320	Skill Enhancement Course	Understanding Popular Culture	4
	GE-I	HIST (A) 309	Generic Elective	Women in Indian History	6
	GE-II	HIST (A) 312	Generic Elective	History of Himachal Pradesh : 1815-1972	6
MATHEMATICS					
3rd	DSE-1A	MATH 303TH	Specific Elective	Linear Algebra	6
	DSE-1B	MATH 304TH	Specific Elective	Numerical Methods	6
	SEC-III	MATH 313TH	Skill Enhancement Course	Probability & Statistics	4
	SEC-IV	MATH 317TH	Skill Enhancement Course	Transportation & Game Theory	4

MUSIC					
3rd	DSC-1C	MUSA 201TH	Core	Ancient Granthas & Contributions of Musicologists	3
	DSC-2C	MUSA 202 PR	Practical	Stage performance	3
	DSC-1D	MUSA 203TH	Core	Medieval Granthas & Contributions of Musicians	3
	SEC-I	MUSA 205PR		Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-I	4
	SEC-II	MUSA 206PR		Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-II	4
POLITICAL SCIENCE					
3rd	DSE-1A	POLS 301 (A)	Specific Elective	Themes in Comparative Political Theory	6
	DSE-1B	POLS 302 (A)	Specific Elective	Democracy & Governance	6
	SEC-III	POLS 303	Skill Enhancement Course	Democratic Awareness through Legal Literacy	4
	SEC-IV	POLS 304	Skill Enhancement Course	Conflict & Peace Building	4
	GE-I	POLS 305	Generic Elective	Society, Economy & Politics in Himachal Pradesh	6
	GE-II	POLS 306	Generic Elective	Human Rights, Gender and Environment	6
SOCIOLOGY					
3rd	DSE-1A	SOCL-A 304	Specific Elective	Marriage, Family & Kinship	6
	DSC-2A	SOCL-A 305	Specific Elective	Social Stratification	6
	SEC-III	SOCL-A 301	Skill Enhancement Course	Social Demography	4
	SEC-IV	SOCL-A 302	Skill Enhancement Course	Theory & Practice of Development	4
	GE-I	SOCL-A 307	Generic Elective	Polity & Society in India	6
	GE-II	SOCL-A 308	Generic Elective	Economy & Society	6
PUBLIC ADMINISTRATION					
3rd	DSE-1A	PUBA 303A	Specific Elective	Local Governance IA	6

	DSE-1B	PUBA 306 A	Specific Elective	Financial Administration	6
	SEC-III C	PUBA 301A	Skill Enhancement Course	Leadership Styles & Conflict Management	4
	SEC-IVD	PUBA 302 A	Skill Enhancement Course	Stress & Time Management	4
ECONOMICS					
3rd	DSE-1	ECONA 301	Specific Elective	Indian Economy	6
	DSE-6	ECONA 306	Specific Elective	International Economics	6
	SEC-6	ECONA 310	Skill Enhancement Course	Public Finance	4
	SEC-7	ECONA 311	Skill Enhancement Course	Money & Banking	4

STRUCTURE OF SYLLABUS FOR B.COM.

Course No.	Course Title	Course Type	Credit
	Year-I		
	Environmental Studies	**Ability-Enhancement Compulsory Course (AECC)-1**	4
BC 1.1	Financial Accounting	**Core Course C-1**	6
BC 1.2	Business Organization and Management	**Core Course C-2**	6
	English – 1 Core English (Compulsory for B.A./B.Com)	**Core Course C-3**	6
	Language: English/Hindi/Modern Indian Language	**Ability-Enhancement Compulsory Course (AECC)-2**	**4**
BC 1.3	Business Law	**Core Course C-4**	6
BC 1.4	Business Statistics and Mathematics	**Core Course C-5**	6
	Hindi-I / Modern Indian Language	**Core Course C-6**	6
	Year-II		
BC 2.1	Company Law	**Core Course C-7**	6
BC 2.2	Income Tax Law and Practice	**Core Course C-8**	6
	English-II	**Core Course C-9**	6
BC 2.3	Computer Applications in Business	**Skill-Enhancement Elective Course (SEC)-1**	4
HIND 201	Hindi-II	**Core Course C-10**	6
BC 2.4	Corporate Accounting	**Core Course C-11**	6
BC 2.5	Cost Accounting	**Core Course C-12**	6
BC 2.6	E-Commerce	**Skill-Enhancement Elective Course (SEC)-2**	4

	Year- III	
BC 3.1 (a) BC 3.1 (c)	Any one of the followings Human Resource Management Fundamentals of Financial Management	**Discipline Specific Elective (DSE)-1** **6**
BC 3.2(a) BC 3.2(b)	Any one of the followings Corporate Governance and Auditing Goods and Services Tax (GST)	**Discipline-Specific Elective (DSE)-2** 6
BC 3.3	Entrepreneurship	**Skill-Enhancement Elective Course (SEC)-3** 4
ECONA 313	Economy of Himachal Pradesh	**Generic Elective (GE)-1** 6
BC 3.5 (c)	Management Accounting	**Discipline Specific Elective (DSE)-3** 6
BC 3.6 (b)	Office Management and Secretarial Practice	**Discipline Specific Elective (DSE)-4** 6
BC 3.7	Personal Selling and Salesmanship	**Skill-Enhancement Elective Course (SEC)-4** 4
ECONA 314	Indian Economy	**Generic Elective (GE)-2** 6

MASTER OF COMMERCE

Semester-I

Course Code	Course Title
MC 1.1	Management & Organizational Behaviour
MC 1.2	Business Environment
MC 1.3	Managerial Economics
MC 1.4	Statistical Analysis for Decision Making
MC 1.5	Taxation Practices and Administration

Semester-II

Course Code	Course Title
MC 2.1	Corporate Financial Accounting
MC 2.2	Financial Management
MC 2.3	Human Resource Management
MC 2.4	Marketing Management
MC 2.5	Financial Institutions and Markets

Semester-III

Course Code	Course Title
MC 3.1	Computer-Application in Business
MC 3.2	Advanced Cost Accounting
MC 3.3	Corporate Legal Framework
MC 3.4	Strategic Management
MC 3.5	Research Methodology

Semester-IV

Course Code	Course Title
MC 4.1	Advanced Financial Management
MC 4.2	Security Analysis and Portfolio Management
MC 4.3	Project Planning And Control
MC 4.4	Accounting for Managerial Decision
MC 4.5	E-Commerce
MC 4.6	Project Report and Viva-voce*/Corporate Governance and Business Ethics**

M.A. ENGLISH

Semester I

Course I	History of English Literature from Chaucer to 1800
Course II	Poetry from Chaucer to Pope
Course III	Shakespeare and his Contemporaries
Course IV	19th Century Fiction

Semester II

Course V	History of English Literature from 19th Century to 2000
Course VI	Romantic & Victorian Poetry
Course VII	Modern Fiction
Course VIII	Growth and Structure of English Language

Semester III

Course IX	Literary Criticism from Aristotle to T.S. Eliot
Course X	Modern British & American Poetry
Course XI	Modern British Drama
Course XII	World Fiction

Semester IV

Course XIII	Contemporary Literary Theory
Course XIV	American Drama
Course XV	Indian Writing in English
Course XVI	Indian Writing in Translation

M.A. HISTORY

Semester I

Course HIST101 History and Histography

Course HIST101 Ancient Societies

Course HIST103 Aspects of Medieval Society

Course HIST103 Aspects of Society and culture in early Modern Europe .c. 1450-1700

Semester II

4 History of Modern China and Japan, 1840-1950

5 The Modern World 1919-1945

6(C) History of the Indian Independence Struggle, 1857-1947

Semester III

7 (B) History of Europe, 1870-1914

8 (C) Post-independence History of India 1947-1972

9 (C) Institutional and Administrative History of India 1765-1947

Semester IV

10 The Contemporary World, 1945-1991

11(C) Economic History of India1750-1947

12(C) Social and Cultural History of India, 1750-1947

M.A. ECONOMICS

Semester I

Course I Micro Economics

II International Economics

III Elementary Mathematical Economics

Semester II

IV Macro Economics

V Money and Banking

VI Basic Statistics

Semester III

VII Economics of Development and Planning

VIII History of Economic Thought

IX (I) Agricultural Economics

Semester IV

X Indian Economy

XI Public Finance

XII(vi) Industrial Economics

M.A. POLITICAL SCIENCE

Semester I

Course I Western Political Thought: From Plato to Bodin

II Government and Politics in India

III Comparative Politics

IV International Politics (Theories, Approaches & Concepts)

Semester II

V Western Political Thought: From Hobbes to Marx

VI Recent Trends in Indian Politics

VII Comparative Politics and Political Analysis

VIII Emerging World Order

Semester III

IX Indian Political Thought

X Regional Politics in India

XI Theories of Nationalism and Processes of Nation Building

XII India's Foreign Policy and Relations.

Semester IV

XIII Democratic Theory

XIV Politics in South Asia

XV Society, Economy and Politics of Himachal Pradesh

XVI Public International Law

M.A. PUBLIC ADMINISTRATION

Semester I

Course I Administrative and Management Thinkers (Compulsory)

II Principles and Theory of Public Administration (Compulsory)

III Research Methods (Compulsory)

Semester II

IV Organisational Behaviour (Compulsory)

V Financial Administration (Compulsory)

VI Indian Administration (Compulsory)

Semester III

VII Administrative Techniques (Compulsory)

XII Personnel Administration in India and United Kingdom (Compulsory)

XIII Local Government in India (Compulsory)

Semester IV

XIV Development Administration. (Compulsory)

XV Public Policy (Compulsory)

XVIII Some Aspects of Public Administration in India

M.A. HINDI

पहला सत्र

1. मध्यकालीन काव्य
2. हिन्दी साहित्य का इतिहास (आदि, भक्ति एवं रीतिकाल)
3. आधुनिक हिन्दी नाटक एवं उपन्यास
4. भाषा विज्ञान

दूसरा सत्र

5. भक्ति एवं रीति-काव्य
6. हिन्दी साहित्य का इतिहास (आधुनिक काल)
7. आधुनिक गद्य साहित्य
8. हिन्दी भाषा एवं देवनागरी लिपि

तीसरा सत्र

9. भारतीय काव्यशास्त्र एवं साहित्यालोचन
10. अनुवाद विज्ञान
11. छायावादी काव्य
12. आधुनिक हिन्दी उपन्यास (दो)

चौथा सत्र

13. छायावादोत्तर काव्य
14. पाश्चात्य समाक्षा सिद्धान्त
15. अनुवाद विज्ञान : व्यावहारिक पक्ष
16. समकालीन हिन्दी उपन्यास (दो)

M.A. SANSKRIT

प्रथम षाण्मासिकी

प्रथम पत्र	नाटक तथा काव्य
द्वितीय पत्र	गद्यकाव्य तथा साहित्यालोचन
तृतीय पत्र	न्याय-वैशेषिक
चतुर्थ पत्र	सांख्य तथा वेदान्त

द्वितीय षाण्मासिकी

पञ्चम पत्र	वेद
षष्ठ पत्र	निरुक्त तथा उपनिषद्
सप्तम पत्र	व्याकरण
अष्टम पत्र	व्याकरण

तृतीय षाण्मासिकी

नवम पत्र	भाषा-विज्ञान (सिद्धान्त)
दशम पत्र	संस्कृत भाषा की संरचना
एकादश पत्र	काव्यशास्त्र
द्वादश पत्र	काव्यशास्त्र

चतुर्थ षाण्मासिकी

त्रयोदश पत्र	गद्य, पद्य तथा चम्पूकाव्य
चतुर्दश पत्र	संस्कृत साहित्य का इतिहास
पञ्चदश पत्र	नाटक तथा नाट्यशास्त्र
षोडश पत्र	निबन्ध तथा अनुवाद

M.A. SOCIOLOGY

Semester I

SOC-C-101 Classical Sociological Tradition - 1

SOC-C-102 Methodology of Social Research

SOC-C-103 Social Stratification and Change

SOC-C-104 Sociology of family, Marriage And Kinship

Semester II

IV Classical Sociological Tradition - II

V Perspective on Indian Society

VI Sociology of Environment

Semester III

VII Theoretical Perspectives in Sociology-1

VIII Sociology of Development

IX Rural Sociology

Semester IV

X Theoretical Perspective in Sociology - II

XI Comparative Sociology

XII Social Psychology

M.A. MUSIC

Semester I

Course I Historical Study of Indian Music

II Practical Paper-1 (Stage Performance)

Semester II

Course III General Study of Raagas, Taalas & Instruments

IV Practical Paper-II Viva-Voce

V Practical Paper-III (Revision of Raagas and Folk Music)

Semester III

VI General Study of Granthas & Theoretical Survey of Indian Music

VII Practical Paper-IV (Stage Performance)

Semester IV

VIII Comparative Study of Raagas, Taalas & Musical Compositions

IX Practical Paper-V Viva-Voce

X Practical Paper-VI (Revision of Raagas and Light Music)

Master of Arts in Journalism and Mass Communication. MA (JMC)

Semester I

Course No.	Title of the Course
M JMC-101	Communication Theory
M JMC -102	Modern Journalism
M JMC -103	Introduction to Multimedia Production
M JMC -104	Convergence Media
M JMC -105	Introduction to Media and Cultural Studies
M JMC -106	Practical – 1

Semester II

Course No.	Title of the Course
M JMC -201	Advertising and Online Promotion
M JMC -202	Public Relations and Public Opinion in Digital Age
M JMC -203	Broadcast Journalism and Production
M JMC -204	Cross-Media Laws, Ethics and Development
M JMC 205	Development Communication
M JMC -206	Practical – 2

Semester III

M JMC -301	Communication Research
M JMC -302	Visual Communication and Design
M JMC -303	Mobile and Social Media Journalism
M JMC -304	New and Old Media Management and Research
M JMC -305	Extension and Community Media
M JMC -306	Practical -3

Semester IV

M JMC -401	On-the-job Training
M JMC -402	Major Project
M JMC -403	Dissertation
M JMC -404	Term Paper
M JMC -405	Minor Project
M JMC -406	Constitution, Human Rights and Journalism
M JMC -407	Media and Society

Master of Business Administration (MBA)

Semester-I

101	Management Process and Organisational Behaviour
102	Management Science – I
103	Managerial Economics
104	Business Environment
105	Indian Ethos and Values
106	Accounting for Managers

Semester-II

201	Organisational Effectiveness, Change and Organisational Development
202	Management Science – II
203	Human Resource Management
204	Financial Management
205	Marketing Management
206	Operations Management
207	Research Methodology

Semester-III

301		Strategic Analysis
302		Management Information System
303		On-the-Job-Training Report
FM-01	Finance Specialization	Indian Financial System
FM-07		Advanced Financial Management
MM-01	Marketing Specialization	Marketing Research
MM-03		Strategic Marketing
HRM-01	HR Specialization	Industrial Relations
HRM-06		Labour Legislation: An Over View

Note:

a) **Candidate has to select two specializations only and accordingly they have to choose their respective subjects from selected specializations only.**

b) **Candidates taking admission in MBA are responsible for Course No. 303 (On the Job Training). They will undergo training on their own and submit the report to the department.**

Semester-IV

401		Strategic Management
FM-02	Finance Specialization	Security Analysis & Investment Management

FM-10	Finance Specialization	Projects Planning, Analysis and Management
MM-02	Marketing Specialization	Advertising Management
MM-04	Marketing Specialization	Rural Marketing
HRM-02	HR Specialization	Advanced Industrial Psychology
HRM-05	HR Specialization	Strategic Human Resource Development
408		Project Study
409		Viva-voce

Note: Candidate has to select two specializations only and accordingly they have to choose their respective subjects from selected specializations only.

DIPLOMA IN YOGA STUDIES (DYS)

Paper-I	DYS-C 101	Concept of Yoga and Its Traditional Aspects
Paper-II	DYS-C 102	Foundations of Hathayoga and its Practices
Paper-III	DYS-C 103	Human Anatomy, Physiology, Diet and Yoga Therapy
Paper-IV	Practical-I	Shodhan Kriyas, Surya Namaskar, Asanas, Mudra-Bandha, Mantra Chanting
Paper-V	Practical-II	Yogic Sukshma and Sthool Vyayam, Pranayama, Meditation and Viva

DIPLOMA IN TOURIST GUIDE (DTG)

Semester-I	DTG-01	Introduction to Tourism
	DTG-02	Tourism Products of India
	DTG-03	Linkage of Tour Guide with Travel Industry
Semester-II	DTG-04	Tourism Product & Destination of Himachal Pradesh
	DTG-05	Adventure Tourism in Himachal Pradesh
	DTG-06	Ininerary Preparation and Tour Costing
	DTG-07	Viva of On-The-Job Training Report and General Viva

DIPLOMA IN DATA SCIENCE (DDS)

Semester-I	DDS-101	Fundamentals of Computer and Data Science
	DDS-102	Fundamentals of Programming Using C
	DDS- 103	Data Structure
	DDS- 104	Database Management System
	DDS-151	Lab-I (Data Structure using C Language)
	DDS-152	Lab-II (Database Management System)
Semester-II	DDS-201	Statistics for Data Science
	DDS-202	Data Warehousing and Mining
	DDS-203	Python for Data Analytics
	DDS-204	R for Data Analytics
	DDS-251	Lab-III (Python for Data Analytics)
	DDS-252	Lab-IV(R for Data Analytics)
	DDS-253	Project Work

DIPLOMA IN COMPUTER APPLICATIONS (DCA)

Semester-I	DCA-101	Problem Solving Using C
	DCA-102	Office Applications
	DCA-103	Computer Fundamentals
	DCA-104	Operating System
	DCA-151	Lab-I(Problem Solving Using C)
	DCA-152	Lab-II(Office Applications)
Semester-II	DCA-201	Computer Networks
	DCA-202	Internet Technology and Web Page Design
	DCA-203	Database Management System
	DCA-204	E-Commerce
	DCA-251	Lab-III(Database Management System)
	DCA-252	Lab-IV (Internet Technology and Web PageDesign)

ELIGIBILITY/QUALIFICATIONS FOR ADMISSION TO VARIOUS COURSES

B. A. 1ST YEAR (UNDER CBCS SYSTEM)

THREE -YEAR DEGREE COURSE

Plus Two examinations under 10+2 or an equivalent examination conducted by a Board/University established by law in India. The candidate should have passed in four written subjects including English.

OR

2.1 For Admission

a. A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of School Education (or in case of *Shashtri*, pass. in *Prak Shashtri* from Sanskrit Colleges affiliated to the HPU) or an examination accepted as equivalent thereto by the various bodies of the H.P. University.

   (i) Provided that the candidates who .have passed the qualifying examination with science stream shall be given preference in admission to B.C.A programme.

   (ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.

   (iii) Provided that the candidates who have passed *Prak Shashtri* examination from Sanskrit Colleges shall be given preference in admission to *Shashtri* programme .

B.COM. 1st Year (UNDER CBCS SYSTEM)

(THREE-YEAR DEGREE COURSE)

Admission to B.Com. Ist year shall be open to a person who has passed +2 examination of a Board/University established by law in India with Maths/Economics as compulsory subjects at 10+2 stage.

OR

Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education, New Delhi or an examination recognised as equivalent thereto with Maths/ Economics as compulsory subject. The aggregate marks required will be determined on the basis of one language and three other pass elective subjects.

OR

Pre-University examination (two years after ten-year schooling) with Maths/ Economics as a compulsory subject of an Indian University/Board recognised by the H.P. University.

OR

Intermediate examination with Maths/Economics as a compulsory subject of an Indian University/Board or an examination equivalent thereto or Indian School Certificate Examination (Class XII) with Maths and Economics as compulsory subjects of the Council of Indian School Certificate Examination, New Delhi.

OR

Any examination of a University/Board College or School of a foreign country recognised as equivalent with Maths/Economics as a compulsory subject for the above purpose by the Vice-Chancellor/Equivalence Committee either of its own or on the recommendation of the Association of Indian Universities.

MASTER OF COMMERCE (M.Com.)

B.Com. (old), B.Com. (RUSA) or Bachelor's degree in Business Administration or B.A. with Commerce or B.A./B. Sc./M.A./ M.Sc. degree with Economics/Statistics/Mathematics as one of the elective subjects.

OR

Degree of a Foreign University which may be recognized as equivalent by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study which the candidate would be required to qualify for the degree.

Please Note: A student who has compartment / re-appear in B.A./B.Com. etc. will not be admitted to M.Com.

MA (JMC)

Bachelors Degree in any discipline recognized by the University.

MASTER OF BUSINESS ADMINISTRATION (MBA)

Admission to MBA shall be open to the holder of any first Bachelor's degree of a University established by law in India, with at least 50% marks (45% marks in the case of Scheduled Caste/Scheduled Tribe candidates)

OR

The degree of a foreign University which may be recognized as equivalent for the purpose by the Vice-Chancellor with such conditions as he/ she may impose regarding the additional courses of study, which the candidate would be required to pass to qualify for the degree.

Please Note:

1. **A student having compartment /reappear in Bachelor's Degree shall not be eligible for admission to MBA.**

2. **As the number of seats have been restricted to 300, admission shall be made on the basis of merit at the qualifying examination. In case of a tie, the same shall be resolved as per University Rules. 120 point prescribed roster for admission shall be applicable for SC/ST/PH categories.**

DIPLOMA IN YOGA STUDIES (DYS)

A candidate possessing a graduate degree in any faculty from a recognized University in India or abroad shall be eligible for admission to the Diploma in Yoga Studies.

A candidate should be Medically Fit. A Medical Fitness Certificate in this regard issued from the Medical Officer of the Institute shall be produced. A Medical Examination shall be conducted in the Institute. Candidate suffering from any chronic disease and advised not to seek admission to this Course.

DIPLOMA IN TOURIST GUIDE (DTG)

Plus Two (10+2) in any discipline.

DIPLOMA IN DATA SCIENCE (DDS)

Duration: One year

Eligibility: Graduation in any stream with 50% aggregate marks in qualifying exam

(45% for SC/ST/PWD)

DIPLOMA IN COMPUTER APPLICATIONS (DCA)

Duration: One year

Eligibility: 10+2 in any stream with 50% aggregate marks (45% for SC/ST/PWD)

MASTER OF ARTS

Semester-I

B.A. / B.Sc. / B.Com. /B.Sc. (Agri.) /B.Sc.(Home Sc.) /B.Sc. in Hospitality and Hotel Management / MBBS / BAMS/GAMS/ B.Pharma / B.T. or B.Ed. / B. Lib. Sc. /B.L. /B.V.Sc. / B.E. / B.Tech./Vashista Shastri/BBA/ BCA of University established by Law in India or Honours Bachelor Degree.

Provided that for admission to Correspondence Courses, a student should have passed the qualifying examination and irrespective of the fact whether he/she has studied the subject chosen for Master of Arts studies at the qualifying examination or not.

Provided further that a candidate having passed LL.B./B.Ed. / M.Ed. in the second division or Master's Degree examination shall also be eligible for admission through correspondence course.

OR

A Bachelor's Degree of a University established by Law in India (with the subject of study for M.A./M.Sc. as one of the subjects) with a minimum of 48 credits in major subjects, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree. In addition to this the minimum eligibility for admission to Postgraduate Course will be 20-24 credits in the subject concerned in the Undergraduate Degree.

M.A. MUSIC

A candidate who has obtained Bachelor's degree in Music (Vocal) shall be eligible for admission in M.A. (Vocal) and a candidate who has obtained Bachelor's degree in Music (Instrumental) shall be eligible for admission in M.A. Music (Instrumental).

OR

Degree of a foreign University which may be recognized as equivalent for the purpose by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study, which the candidate would be required to pass to qualify for the degree.

OR

A Bachelor's Degree of a University established by Law in India (with the subject of study for M.A./M.Sc. as one of the subjects) with a minimum of 48 credits in major subjects, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree. In addition to this the minimum eligibility for admission to Postgraduate Course will be 20-24 credits in the subject concerned in the Undergraduate Degree.

8.40 (Ord.) **Note:** A candidate who appears in the examination of first semester and fails to obtain pass marks in any course may be permitted to proceed from first semester to but he/she shall be permitted to proceed from first semester to second semester without appearing in first semester by paying the fee as prescribed by the authority from time to time. It will be applicable in all semesters i.e. second to third, third to fourth and fourth to first where students sought admission directly in second semester.

ADMISSION PROGRAMME AND RULES

For online admission:

The ICDEOL offers online admission facility through its own website **www.hpuniv.ac.in**. or directly go to the link **https://admission.hpushimla.in**. The candidates submitting the Admission Form through this system can download the Prospectus free from ICDEOL website **www.hpuniv.ac.in**. However, an amount of Rs.500/- is charged as prospectus fee (non-refundable). It is mandatory for the students **to deposit hard copy of the form along with self-attested photocopies of required documents in concerned branch by hand or by post.**

About admission form

All the admissions are made Online by filling Online Admission Form. The procedure of filling the online application form is mentioned below:

(A) Instructions for filling the ONLINE ADMISSION FORM

1- Click on "UG/ PG/ Diploma" to access the list of programmes.

2- Choose the programme and click on the programme name.

3- Before clicking on the programme please click on the instructions for filling online application form, a pdf file will be open kindly read carefully.

4- Click on the programme name for which you are willing to apply.

5- After clicking on the programme a pop up will open terms and conditions.

6- Kindly check the terms and conditions. After that you will be redirected to personal information page.

7- Online Admission form has following subsequent information
   a) Personal Information
   b) Education and Document Details
   c) Territorial Jurisdiction Certificate in case of outside of H.P. state (Annexure-9)
   d) Application Summary
   e) Payment
   f) Submit application form

8- Please fill the personal information first.

9- After filling the personal information click on save button at the last of the page.

10- System will generate the Unique Registration number along with password will be send on the registered email and registered mobile number. Note down the Unique Registration number for all future references.

(B) PAYMENT OPTION: Registered candidate may deposit fee by any of the following modes of payment:

a. NET BANKING
b. DEBIT CARD
c. CREDIT CARD

NOTE: - Prospectus Fee and counselling Fees (if in any Course) will be charged from the students through online mode. After submission of Prospectus Fee and counselling Fee (if in any Course), the concern branch will verify the uploaded documents. After that the candidates have to deposit the course fees. Kindly check the website regularly i.e. www.icdeolhpu.org.

Note:-

1- **Create an email account if you already don't have one.**
2- **You must give a mobile number in basic details. If you don't have a mobile number, please enter your guardian's mobile number for further correspondence in this regard.**
3- **All mandatory fields in the online admission form are marked with red Asterisk (*).**

1. B.A./B.Com. 1st Year

To apply online for registration	**-**	**12.02.2022**
Last date for submission of fees	**-**	**10.03.2022**

2. M.A./M.Com./MBA/MA (JMC)/ DYS/ DTG

To apply online for registration	**-**	**12.02.2022**
Last date for submission of fees	**-**	**10.03.2022**

Note: (i) Late examination fee as per schedule notified by the Controller of Examinations for various classes from time to time shall also be charged.

(ii) Students are advised to consult/visit the website i.e. www.hpuniv.ac.in for latest news/information from time to time.

Refusal of Admission

Notwithstanding anything contained in the rules, a student shall be refused admission if his/her conduct during any previous stay in the University has been unsatisfactory.

A student who has been expelled or rusticated shall not be admitted to any course of study without the prior approval of the Vice-Chancellor.

A student disqualified by any University shall not be given admission during the period of his/her disqualification.

Admission of a student can be cancelled if at any time it is found that he/she has furnished incorrect information or has suppressed facts to secure admission.

Cancellation of Admission

If a student does not comply with the directions/instructions/requirements within a period specified by the ICDEOL his /her admission shall be cancelled.

Admission of a student shall be cancelled straightway without assigning any reasons: - If he/she misbehaves or does not observe decorum or indulges in disrupting the functioning of ICDEOL and /or the University in speeches or in writing without any valid reasons and in case it is found at some later stage that the candidate has supplied the wrong information or fake certificate, the fee paid by the candidate will be forfeited.

Note: Migration- No migration shall be allowed to the student enrolled in Academic session (beginning from Jan 2022) owing to unlike/distinct Academic session procedure.

Renewal of Admission for next class/semester

Once a student has been enrolled in a class, he/she can directly go to the link **https://admissions.hpushimla.in** to fill up the renewal for the next semester/year by simply login with his/her User ID and Password.

Note:- Students are advised to regularly visit the websites i.e. www.hpuniv.ac.in for latest news/information from time to time regarding renewal for the next class.

Admission to Foreign Students

The foreign students residing in India will be allowed admission subject to the condition that before submitting their admission/enrolment forms they shall have to obtain eligibility certificate from the Association of Indian Universities to facilitate their admission to the programme of their choice. They may provide the following information for issue of equivalence certificate to **Association of Indian Universities.**

(i) Degree/Diploma Certificate together with year-wise academic transcript/mark sheet duly authenticated by Indian mission abroad/concerned foreign mission in India.

(ii) Accreditation status of the degree-awarding foreign University authority.

(iii) Bank Draft of US$ 50 or equivalent Indian Currency in favour of the Secretary General, Association of Indian Universities, New Delhi as fee.

(iv) ***Students residing abroad shall pay in US Dollars***

No Objection Certificate from Foreign Registration Office may also be obtained and attached along with the admission form.

No financial transaction in respect of foreign students from their respective countries shall be affected/received through the office of the ICDEOL or the University. Expenditure certificate to the

foreign students, if required by them, shall be issued only in respect of the fee realized by the ICDEOL. Such a certificate shall not include any other item of expenditure. Save as otherwise provided, the students residing abroad shall be allowed admission as per normal rules.

FEE STRUCTURE

Course/Class	Fee for students passing from H.P. Board & to be registered with H.P. University	Fee for students already regd. With H.P. University	Fee for students coming from other University/Board & not regd. With H.P. University
B.A. 1st Year (Annual)	5000/-	4800/-	5050/-
B.A. 2nd & 3rd per Year	3400/- (each year)	3400/-	3400/-
B.Com. 1st Year (Annual)	5600/-	5400/-	5650/-
B.Com. 2nd & 3rd (per Year)	4000/- (each year)	4000/-	4000/-
M.A. (Sem. System)	3500/- (each Sem.)	3300/-	3600/-
M.A. (JMC) (Sem. System)	7600/-(each Sem.)	7400/-	7700/-
M.A. Music	15500/-(each Sem.)	15300/-	15600/-
M.Com.	3800/-/-(each Sem.)	3600/-	3900/-
MBA (Sem system)	18500/-(Each Sem)	18300/-(Each Sem)	18600/-
Diploma Yoga Studies (Annual system)	21300/-	21100/-	21400/-
Diploma Tourist Guide (Semester system)	10300/-	10100/-	10400/-
Diploma in Data Science (Semester system)	10300/-	10100/-	10400/-
Diploma in Computer Applications (Semester system)	10300/-	10100/-	10400/-

Note: - The above fee structure includes only admission fee, tuition fee, PCP fee etc. The examination fee is not included in the above fee structure and the same/examination fee shall be charged by the Controller of Examinations, H.P. University at the time of filling online examination forms.

Note: The fee structure is subject to revision from time to time. The revised fee if any shall be applicable for the relevant session/semester.

Concessions

1. **For Disabled Students:** As per the orders of the Hon'ble High Court CWPIL No. 30, 2011, the students with special needs with more than 40% disability admitted to any course of study running in the H. P. University Shimla-5, will not be charged any fees.
2. **SC/ST and Girls Students:** The Himachali Candidates belonging to the SC/ST Categories and Women candidates of Himachal Pradesh will be allowed to enrol with ICDEOL in **B.A.** only by paying a fee of Rs. 500/- as ICDEOL registration fee and a fee of Rs. 500/- for the Study Material (SLM). Such candidates shall be considered the students of ICDEOL for all purposes.

Personal Contact Programmes

The Self Learning Study Material is meaningfully supplemented with properly planned and organized personal contact programmes. As a very important strategy of face to face classroom teaching, the interactions during personal contact programmes have benefited students immensely.

DURATION OF PERSONAL CONTACT PROGRAMME

B.A./B.Com. (Yearly)	Seven days
M.A. (each semester)	Seven days
M.A. (Music) (each semester)	Ten days (compulsory)
M.Com. (each Semester)	Seven days
M.A. (JMC) (each Semester)	Seven days
MBA (each semester)	Seven days
Diploma in Yoga Studies (Annual)	Twenty days (compulsory)
Diploma in Tourist Guide (each semester)	Ten days (compulsory)
Diploma in Data Science (each semester)	Ten days (compulsory)
Diploma in Computer Applications (each semester)	Ten days (compulsory)

Note 1:- During Personal Contact Programme where PCPs are compulsory 75% attendance is compulsory.

Note 2:- Assignments are compulsory. The students of ICDEOL enrolled in UG/PG/Diploma courses must answer the assignments and mail the response sheet to the Director, ICDEOL, H.P. University, Shimla.

Note 3:- Students will have to submit assignments within one month of completion of PCP, with following information: Name, Roll Number, Course, Semester & subject.

After due date of submission, assignments will be submitted with the approval of the Director, ICDEOL.

LEARNING SUPPORT CENTRE FOR PERSONAL CONTACT PROGRAMME:-

A) For UG/PG and Diploma Courses:-

1. **ICDEOL, H.P. University, Shimla-5**
2. **Regional Centre H.P. University Dharamshala, Distt. Kangra**
3. **Govt. Degree College Rampur Bushehar, Distt. Shimla**
4. **Vallabh Govt. College Mandi, Distt. Mandi**

TENTATIVE EXAMINATION CENTRES FOR UNDERGRADUATE AND POST GRADUATE/ DIPLOMA STUDENTS

List of examination centers for UG and PG/Diploma courses is available on the website www.hpuniv.ac.in.

TENTATIVE EXAMINATION CENTRES FOR UNDER GRADUATE CLASSES

District Bilaspur

1. Govt. College Bilaspur (HP) for regular/ICDEOL/BTA students.
2. Swami Vivekanand Govt. College Ghumarwin, Distt. Bilaspur, H.P. for regular/ICDEOL students.
3. Govt. College Jhanduta, Distt. Bilaspur (HP) for regular/ICDEOL students.
4. Govt. College Jukhala, Distt. Bilaspur (HP) for regular/ICDOL students.
5. Govt. College Shri Naina Devi Ji, Distt. Bilaspur (HP) for regular/ICDOL students also for the old students of R.R.G.S.D. College Shri Naina Devi Ji, Distt. Bilaspur (HP).

District Chamba

6. DAV College Banikhet, Distt. Chamba (HP) for regular college students.
7. Govt. College Bharmour, Distt. Chamba (HP) for regular/ICDEOL students.
8. Govt. College Chamba (HP) for regular/ICDEOL students.
9. Govt. College Chowari, Distt. Chamba (HP) for regular/ICDEOL students.
10. Govt. College Pangi at Killar, Distt. Chamba (HP) for regular/ICDEOL students.
11. Govt. College Salooni, Distt. Chamba (HP) for regular/ICDEOL students.
12. Govt. College Tissa, Distt. Chamba (HP) for regular/ICDEOL students.
13. Govt. College Sihunta, Teh . Batiyat, Distt. Chamba (HP) for regular college students.
14. Govt. College Lylh Kothi, Distt. Chamba (HP) for regular college students.

15. Govt. College Bhalei, Distt. Chamba (HP) for regular college students.

16. Govt. College Telka, Distt. Chamba (HP) for regular college students.

District Hamirpur

17. Govt. College Barsar, Tehsil Barsar, Distt. Hamirpur (HP) for regular/ICDEOL students.

18. Deen Dayal Upadhayaya Degree College Mehre (Barsar), Teh. Barsar, Distt. Hamirpur (HP) for regular students only.

19. Govt. College Bhoranj (Tarakwari), Distt. Hamirpur (HP) for regular/ICDEOL and for regular students of Maharani Laxmi Bai Kanya Mahavidyalya Bhareri, Distt. Hamirpur (HP).

20. B.B.N. College Chakmoh, Distt. Hamirpur (HP) for regular students.

21. Gautam Girls College, Hamirpur, Distt. Hamirpur (HP) for regular students including B.Sc (Hons.) Biotechnology.

22. Govt. College, Hamirpur (HP) for regular/ICDEOL students.

23. Sidharth Govt. College, Nadaun, Distt. Hamirpur (HP) for regular/ICDEOL students.

24. Govt. College Majheen, Distt. Kangra (HP) for regular college students.

25. General Zorawar Singh Samark Mahavidyalya Dhaneta, Distt. Hamirpur (HP) for regular students of the college only.

26. Thakur Jagdev Chand Govt. College, Sujanpur-Tihra, Distt. Hamirpur (HP) for regular/ICDEOL students.

27. Govt. College Dhaneta, Distt. Hamirpur (HP) for regular college students.

District Kangra

28. Pt. Sant Ram Govt. College Baijnath, Distt. Kangra (HP) for regular/ICDEOL students.

29. Pt. Anant Ram S.D. Govt College Baroh, Distt . Kangra (HP) only for regular college students.

30. W.R.S. Govt Dehri, Distt. Kangra (HP) for regular/ICDEOL students.

31. Govt. College Dhaliara, Distt. Kangra (HP) for regular/ICDEOL students.

32. Govt. College Dadasiba, Distt. Kangra (HP) for regular college students.

33. Govt. College Jandaur, Teh . Kotla Beher, Distt. Kangra (HP) for regular college students.

34. Govt.College Dharmshala, Distt. Kangra (HP) for regular/ICDEOL students.

35. Govt. College Lanj, Distt. Kangra (HP) for B.A./B. Com for regular/ICDEOL students.

36. Govt. College Shahpur, Distt. Kangra (HP) for regular/ICDEOL students.

37. Govt. College Haripur (Guler), Distt. Kangra (HP) for regular/ICDEOL students.

38. Govt. College Indora, Distt. Kangra (HP) for regular/ICDEOL students.

39. Kanwar Durga Chand Memorial Govt. College Jaisinghpur, Distt. Kangra (HP) for regular/ICDEOL students.

40. Govt. College Jawalaji, Jawalamukhi, Distt. Kangra (HP) for regular college students.

41. DAV College Kangra (HP) for regular college students.

42. Govt. College Khundian, Distt. Kangra (HP) for regular/ICDEOL students.

43. F.D. Degree College Mand Miani, Distt. Kangra (HP) for regular students fo the college only.

44. Govt. College Nagrota Bagwan, Distt. Kangra (HP) for regular/ICDEOL students.

45. Govt. College Takipur, Distt. Kangra (HP) for regular college students.

46. Govt. College Nagrota Surian, Distt. Kangra (HP) for B.A./B. Com regular/ICDEOL students.

47. Govt. College Naura, Distt. Kangra (HP) for regular/ICDEOL students.

48. Govt. Arya Degree College Nurpur, Distt. Kangra (HP) for regular/ICDEOL students.

49. S.C.V.B Govt. College Palampur, Distt. Kangra (HP) for regular/ICDEOL students.

50. K.L.B. DAV College Palampur, Distt. Kangra (HP) for regular/ICDEOL students.

51. G.G.D.S.D. College Rajpur (Palampur), Distt. Kangra(HP) for regular college students.

52. S.V.N.G. Govt. College Shivnagarm, Via Khera, Tehsil Jaisinghpur, Distt. Kangra (HP) for regular/ICDEOL students.

53. D.D.M.P. College, Sugh Bhatoli, Distt. Kangra (HP) for regular college students.

54. Govt. College Thural, Distt. Kangra (HP) for regular/ICDEOL students.

55. Govt. College Rey, Distt. Kangra (HP) for regular college students.

56. Govt. College Rakkar, Distt. Kangra (HP) for regular college students.

57. Govt. College Dehra, Distt. Kangra (HP) for regular college students.

58. Govt. Degree College Matour, Distt. Kangra (HP) for regular college students.

59. Govt. Degree College Multhan, Choota Bhangal Area, Distt. Kangra (HP) for regular college students.

District Kinnaur

60. Govt. College Reckong Peo, Distt. Kinnaur (HP) for regular/ICDEOL students.

District Kullu

61. Govt. College Anni at Haripur, Distt. Kullu (HP) for regular/ICDEOL students.

62. Govt. College Banjar, Distt. Kullu (HP) for regular/ICDEOL students.

63. Govt. College Gadagusain, Distt. Kullu (HP) for B.A regular/ICDEOL students.

64. Jawahar Lal Nehru Govt. College Haripur at Manali, Distt. Kullu (HP) for regular/ICDEOL students.

65. Govt. College Kullu (HP) for regular/ICDEOL students.

66. Govt. College Sainj, Distt. Kullu (HP) for regular college students.

67. Govt. College Nirmand, Distt. Kullu (HP) for regular college students.

District Lahual & Spiti

68. Govt. College Kukumseri, Distt. Lahual & Spiti (HP) for regular/ICDEOL students.

District Mandi

69. Govt. College Bassa (Gohar), Distt. Mandi (HP) for regular/ICDEOL students.

70. Govt. College Baldwara, Distt. Mandi (HP) for regular college students.

71. Govt. College Drang at Narla, Distt. Mandi (HP) for regular/ICDEOL students.

72. Govt. College Dharampur, Distt. Mandi (HP) for regular/ICDEOL students.

73. R.G.M. Govt. College Jogindernagar Distt. Mandi (HP) for regular/ICDEOL students.

74. Govt. College Karsog, Distt. Mandi (HP) for regular/ICDEOL students.

75. Govt. College Lad Bharol, Distt. Mandi (HP) for B.A. regular/ICDEOL students.

76. Vallabh Govt. College Mandi (HP) for regular/ICDEOL students.

77. Govt. College Nihri, Distt. Mandi (HP) for regular/ICDEOL students.

78. Govt. College Panarsa, Distt. Mandi (HP) for regular/ICDEOL students.

79. Govt. College Riwalsar, Distt. Mandi (HP) for B.A. regular/ICDEOL students.

80. Govt. College Sandhol, Distt. Mandi (HP) for regular/ICDEOL students.

81. Govt. College Saraj at Lambathach, Teh. Thunag, Distt. Mandi (HP) for regular/ICDEOL students.

82. Govt. College Sarkaghat, Distt. Mandi (HP) for regular/ICDEOL students.

83. M.L.S.M. College Sundernagar, Distt. Mandi (HP) for regular/ICDEOL students.

84. Govt. College Kotli, Distt. Mandi (HP) for regular college students.

85. Govt. Degree College Dehar, Distt. Mandi (HP) for regular college students.

District Shimla

86. St. Bede's College, Shimla for regular students of the college.

87. H.P University Centre for Evening Studies, Shimla for regular students of the college.

88. Centre of Excellence Govt. College Sanjauli, Shimla-6 (HP) for regular/ICDEOL (250 students) students.

89. Govt. College Chail Koti, Distt. Shimla, H.P for regular college students.

90. Rajkiya kanya Mahavidyalya (R.K.M.V) Shimla (HP) for regular/ICDEOL (250 students)

91. Rajiv Gandhi Memorial Govt. College Chaura Maidan (Kotshera), Distt. Shimla-4 (HP) for regular/ICDEOL (150 students).

92. D.A.V College Kotkhai, Distt. Shimla (HP) for regular students of the college.

93. Govt. College Kumarsain, Distt. Shimla, H.P. for regular/ICDEOL students.

94. Govt. College Nankhari, Distt. Shimla, H.P. for B.A. regular/ICDEOL students.

95. Govt. College Nerwa, Tehsil Chopal, Distt. Shimla, H.P. for regular/ICDEOL students.

96. Govt. College Rampur Bushehar, Distt. Shimla, (HP) 172001 for regular/ICDEOL students.

97. Govt. College Saraswati Nagar, Sawara, Distt. Shimla, H.P. for regular/ICDEOL students.

98. Govt. College Seema, Distt. Shimla, H.P. for regular/ICDEOL students.

99. Govt. College Sunni, Distt. Shimla, H.P. for regular/ICDEOL students.

100. Govt. College Theog, Distt. Shimla, H.P. for regular/ICDEOL students.

101. Govt. College Dhami at 16 miles, Distt. Shimla, H.P. for regular college students.

102. Govt. College Tikkar, Distt. Shimla, H.P. for regular college students.

103. Govt. College Chopal, Distt. Shimla, H.P. for regular college students.

District Sirmour

104. Govt. College Haripurdhar, Distt. Sirmour, H.P. for regular/ICDEOL students.

105. Govt. College Nahan, Distt. Sirmour, H.P. for regular/ICDEOL students.

106. Bhagwan Parshuram Degree College Khandal (Dadahu), Tesil Nahan, Distt. Sirmour (HP) for regular students of the college.

107. Guru Govind Singh Memorial Govt. College Paonta Sahib, Distt. Sirmour, H.P. for regular/ICDEOL and B.Sc. (Hons.) Biotechnology students of Himachal Institute of Life Sciences, Paonta Sahib, Distt. Sirmour (HP).

108. B.K.D. Degree College for Women Paonta Sahib, Distt. Sirmour (HP) for regular college students.

109. Govt. Collge Bharali, Anjbhoj Transgiri Area, P.O. Nagheta, Distt. Sirmour, H.P for regular students.

110. Govt. College Rajgarh, Distt. Sirmour, H.P. for regular/ICDEOL students.

111. Govt. College Sangrah, Distt. Sirmour, H.P. for regular/ICDEOL students.

112. Govt. College Sarahan, Distt. Sirmour, H.P. for regular/ICDEOL students.

113. Govt. College Shillai, Distt. Sirmour, H.P. for regular/ICDEOL students.

114. Govt. College Kafota, Distt. Sirmour, H.P. for regular college students.

District Solan

115. Govt. College Arki, Distt. Solan, H.P. for regular/ICDEOL students.

116. Govt. College Dharampur, Distt. Solan, H.P. for regular/ICDEOL students.

117. Govt. College Diggal, Distt. Solan, H.P. for regular college students.

118. Govt. College Nalagarh, Distt. Solan, H.P. for regular/ICDEOL students and B.Sc. (Hons.) Microbiology & Biotechnology students of Bhojia Institute of Life Sciences, Budh, Nalagarh, Distt. Solan, H.P.

119. Govt. College Barotiwala, Distt. Solan, H.P. for regular college students.

120. Govt. College Solan, H.P. for the regular/ICDEOL/Sai Institute of Higher Education Damrog, P.O. Shamati, Solan (HP) and B.Sc. (Hons.) Microbiology & Biotechnology students of Shoolini Institute of Life Sciences and Business Management, Anand Campus, The Mall, Solan, H.P.

121. G.G.D.S.D College Subathu, Distt. Solan (H.P) for regular/ICDEOL students.

122. Govt. College Kandaghat, Distt. Solan, H.P. for regular college students.

123. Govt. Degree College Jainagar, Distt. Solan, H.P. for regular college students.

124. Govt. Degree College Darlaghat , Distt. Solan, H.P. for regular college students.

125. Govt. Degree College Ramshahar, Distt. Solan, H.P. for regular college students.

District Una

126. M.P. Govt. College Amb, Distt. Una (HP) 177203 for regular/ICDEOL students.

127. Swamy Vivekanand Degree College Chintpurni, Distt. Kangra, H.P. for regular college students.

128. Govt. College Bangana, Distt. Una (HP) for regular/ICDEOL students.

129. Govt. College Chowkimaniar, Tehsil Bangana, Distt. Una (HP) for regular college students.

130. Govt. Gujjar College Beatan, Distt. Una (HP) for regular/ICDEOL students.

131. S.V.S.D. College Bhatoli, Distt. Una (HP) for regular/ICDEOL students.

132. Govt. College Daulatpur Chowk, Distt. Una (HP) for regular/ICDEOL students.

133. Lala Jagat Narayan Himotkarsh Kanya Mahavidyalaya Kotla Khurd, Distt. Una (HP) for regular college students.

134. Govt. College Khad, Tehsil Amb, Distt. Una (HP) for regular college students.

135. Govt. College Una (HP) for regular/ICDEOL students.

136. Govt. College Haroli, Distt. Una (HP) for regular college students.

TENTATIVE EXAMINATION CENTRES FOR POST GRADUATE CLASSES

Sr. No.	Name of the Institution/Examination Centre
1.	Dr. Ambedkar Bhawan, H.P. University, Shimla-171005 for all Semesters.
2.	Faculty of Laws Building (including Dept. of Sociology) H.P. University, Shimla-171005 for all semesters
3.	Gandhi Bhawan, H.P. University, Shimla-171005 for all semesters
4.	Science Block, H.P. University, Shimla-171005 for II/IV semesters
5.	H.P. University Centre for Evening Studies, The Mall, Shimla-171001 for II/IV semesters examinations for regular college students and also for M.A. English, M.Com. M.Sc. Botany, Geography II/IV semesters, regular students of St. Bede's College, Shimla- 171002.
6.	University Institute of Legal Studies(U.I.L.S.), Ava-Lodge Campus,Chaura Maidan,Shimla-171004 for BA LL.B.(Hons.)
7.	Indian Institute of Education, Hari Devi, Ghanahatti, Shimla-171011 for LL.B. II/IV/VI semesters ,M.Sc. Chemistry II/IV semesters and BA LL.B.(Hons.) II/IV/VI/VIII/X regular students of the Institute
8.	Govt. College Seema (Rohroo), Distt. Shimla for II/IV semesters
9.	Govt. College Rampur-Bushehar, Distt. Shimla for all semesters.
10.	Govt. College Solan, Distt. Solan for all semesters and also for BA LL.B.(Hons.) students of L.R. Institute of Legal Studies, Solan, H.P.
11.	Govt. College Nalagarh, District Solan for II/IV semesters
12.	Govt. College Nahan, Distt. Sirmour for II/IV semesters and also for BA LL.B. (Hons.) students of Mata Bala Sundri College of Legal Studies, Nahan, H.P.
13.	H.P. College of Law Education, Kala Amb, District Sirmour for LL.B. II/IV/VI semesters
14.	Guru Govind Singh Memorial Govt. College Paonta Sahib,Distt.Sirmour,H.P.for M.A English ,Economics, Hindi & M.Com II/IV Semester for regular college students and also for M.Sc. Microbiology II/IV semesters for the regular students of Himachal Institute of Life Science Paonta Sahib, Distt. Sirmour H.P.
15.	Govt. College Shillai, Distt. Sirmour only for regular college student of M.A. English & Hindi II/IV semester
16.	Govt. College Bilaspur, Distt. Bilaspur for all semesters and also for BA LL.B.(Hons.) students of Yen Law College, Baggi Binoula (Sungal), Tehsil Sadar, Distt. Bilaspur, H.P.
17.	Swami Vivekanand Govt. College Ghumarwin, Distt. Bilaspur, H.P. for all Semesters
18.	NSCBM Govt. College Hamirpur, Distt. Hamirpur for all semesters
19.	Gautam Girls College Hamirpur, Distt. Hamirpur for M.Sc.Microbiology/ Biotechnology/ Physics/ Chemistry/ Botany II/IV Semesters regular students of the college and also for MA II/ IV semesters Private students

20.	Baba Balak Nath (B.B.N.) College Chakmoh, Distt. Hamirpur for II/IV semesters
21.	DDM Sai Law College of Education, Killar, Nadaun, District Hamirpur for LL.B.
22.	Govt. College Una, Distt. Una for all semesters and also for the regular students of M.A English of Govt. College Beetan. students & for B.A.LL.B.(Hons.) HIMCAPES Co-operative School of Legal Studies,Village Badhera,Tehsil Haroli,District Una,H.P.
23.	Govt. College Amb, Distt. Una for II/IV semesters examination
24.	S.V.S.D. Degree College Bhatoli, District Una for M.Com. &M.A./M.Sc. Mathematics II/IV semesters regular students of the college
25.	Govt. College Daulatpur Chowk, Distt. Una for II/IV semesters examination
26.	Vallabh Govt. College Mandi, Distt. Mandi for all semesters
27.	RGM Govt. College Jogindernagar, Distt. Mandi for II/IV semesters
28.	Govt. College Sarkaghat, Distt. Mandi for II/IV semesters
29.	Govt. College Karsog, Distt. Mandi, H.P. for II/IV semesters
30.	M.L.S.M. College Sundernagar, Distt. Mandi for M.Sc.Physics/Chemistry/ Botany/ Zoology II/IV semesters for regular college students only
31.	H.P. University Regional Centre Khaniyara, Mohli, Dharamshala, Distt. Kangra for all semesters for the students of Regional Centre/School of Legal Studies/ ICDEOL
32.	MCM D.A.V. College Kangra, Distt. Kangra for M.Sc.Physics / Chemistry II/IV semesters regular college students only
33.	Govt. College Dharamshala, Distt. Kangra for all semesters.
34.	S.C.V.B. Govt. College Palampur, Distt. Kangra for II/IV semesters
35.	Govt. College Nagrota Bagwan, Distt. Kangra, H.P. for M.A. English / M.Com/Mathematics. II/IV semester regular students
36.	Govt. College Dhaliara, Distt. Kangra for all semesters and also for the regular Students of Thakur PG College of Education, Dhaliara, Teh. Dehra, Distt. Kangra (H.P) (M.Sc. Physics, Chemistry Mathematics, Botany, Zoology & M.Com)
37.	W.R.S. Govt. PG College Dehri, Tehsil Nurpur, Distt. Kangra for II/IV semesters
38.	Govt. College Nurpur, Distt. Kangra for II/IV Semesters
39.	Himachal Institute of Engineering & Technology Shahpur, District Kangra, H.P for BA LL.B.(Hons.)
40.	PSR Govt. College Baijnath, Distt. Kangra, H.P. for II/IV semesters
41.	K.L.B. D.A.V. College, Palampur, Distt. Kangra (HP) for MCA II/IV semesters regular college students and M.A. II/IV semesters private students
42.	Govt. College Kullu, Distt. Kullu for II/IV semesters
43.	Govt. College Reckong Peo, for P.G.D.C.A. all semesters
44.	Govt. College Chamba, Distt. Chamba for all semesters
45.	BTC DAV College Banikhet, Distt. Chamba for M.Sc. Physics & Chemistry II/IV Semester

Note: The Controller of Examination reserves the rights to create, close/allotment of Examination Centers depending upon the strength of the students.

SCHEME OF EXAMINATION

FOR B.A. /B.COM. UNDER CBCS SYSTEM

Each academic year shall comprise of one Year (Under CBCS System):

Academic Year: From Jan to Dec

End Term Examination: - Oct/Nov

FOR POST GRADUATE AND DIPLOMA COURSES

Each academic year shall comprise of two semesters:

Ist Semesters: From (Jan/Feb to May/June (First)

IInd Semesters: From (June/July to Nov/Dec) (Second)

Term End Examinations: (May/June & November/December)

ONLINE EXAMINATION FORM

Note: The students of UG/PG/Diploma Classes have to fill the online examination form which is available on ICDEOL Website www.hpuniv.ac.in. or directly go to the link **https://exams.hpushimla.in**. **It is the responsibility of student to download admit card.**

Note: The fee structure is subject to revision from time to time. The revised fee if any shall be applicable for the relevant session/semester.

Note:

1. Those students who opt for music as elective subject in B.A. will pay 50/- extra as practical fee and the same will be charged for each practical paper along with admission fees.
2. Fee for each semester in case of B.A./B.Com. Yearly system will be charged as is given in the above table except for the registration fee.
3. Fee for each subsequent semesters of M.A./M.Com./MBA/DYS/DTG/DCA/DDS will be charged as is given in the fee structure table except the registration fee.
4. The fee will be deposited only through online mode.
5. ICDEOL office at SHIMLA shall remain closed on each 2nd Saturday & every Sunday.

Refund of Fee

If it is found that the candidate is not eligible for admission, the amount initially received from him/her shall be refunded in full on request, provided that the applications for refund of fee shall be made within one month from the date of the deposit, if the fee(s)/ declaration of ineligible to appear in the examination. (Ordinance 6.24-A)

Deposited fee cannot be adjusted in subsequent year/semester. Also no refund is permissible on any grounds if a student discontinues studies or is declared ineligible to appear in the examination or fails to appear in the examination.

Refund or adjustment of fee shall also not be permissible in case of those students provisionally admitted and subsequently declared ineligible or in those cases whose admission is cancelled.

UNIVERSITY EXAMINATIONS

The ICDEOL is an institution owned and controlled by authority of Himachal Pradesh University. The examination in respect of the ICDEOL student is conducted by the University. All matters relating to the examination, i.e. result, marks-sheet, degree etc. are dealt with by the Controller of the Examination. **Representations/ applications in this regard, if any, must, therefore, be addressed to the office of the Controller of Examinations with a copy to the ICDEOL, H.P. University, Shimla-171005.**

Examination Schedule

The examination for M.A./M.Com. are conducted every year on Semester basis normally in November for I/III semester and in June for II/IV semester. The examination for B.A./B.Com classes are conducted on yearly basis, i.e. once in a year tentatively in the month of March and April.

Medium of Examination

The medium of examination in the subjects of English shall be English and in all other subjects, the medium of examination shall be either Hindi or English. In case of Sanskrit the medium shall be Sanskrit or Hindi. Please note that lesson/study material is provided in English excepting Hindi and Sanskrit.

Note: Submission of assignment is compulsory. In order to be eligible to appear in the End Term Examination the student must attempt at least 75% of assignment questions and send the same to the Director, ICDEOL, Summer-Hill, Shimla-171005. At least 35% minimum marks need to be secured in each assignment.

M.A. / M.Com.

Re-appear system for papers of the previous semester(s)

It will not be necessary for a candidate who is not successful in the semester examination to seek re-admission in the same semester. Such a student may appear in the University examination as a "Re-appear candidate/as an Ex-Student" along with the next semester examination. **Students who opt to appear in an examination as failed/re-appear candidates should submit their Re-appear forms as given in the University website www.hpuniv.ac.in and fee directly to the Controller of Examinations, H.P. University, Shimla-5. The students are also advised to send these examinations forms and fee for each year/semester separately.** A student appearing as failed/compartment/re-appear/ex-student of the ICDEOL shall use a distinct form

specially meant for such students. **Separate form for each semester/year for P.G. examinations is required to be submitted to the Controller of Examinations, H.P. University, Shimla-171 005 along with the prescribed fee. The same may be downloaded from University Website i.e. www.hpuniv.ac.in**

Examination fee for failed/re-appear students

M.A.	:	One Paper: 500/-	More than one paper: 1000/-
M.Com./ MBA	:	One Paper: 500/-	More than one paper: 1200/-
DYS/DTG/DCA/DDS	:	One Paper : 500/-	More than one paper : 1200/-

Note* The above fee are subject to change by the Controller of Examination (HPU).

Time period between the examinations of the same degree

Save as elsewhere provided, in an examination in which a candidate has to appear to complete the degree of an undergraduate class, the period between the examination that he/she has passed before and the next examination shall not exceed three years and in case of a candidate of postgraduate class (under semester system) such period between one semester and another shall not exceed two years.

Cancellation of examination

The Executive Council may cancel the examination of a candidate, if it is found that he/she was not eligible to appear in the examination but had obtained admission through misrepresentation or wrong statement of facts. Such a student shall be disqualified from appearing at any University examination for a period which may extend up to five years.

The pending result of such defaulting candidates who fail to settle their discrepancies in respect of examination fee, submission of academic particulars, certificates etc. up to the commencement of the following annual examination, in case of undergraduate classes and up to the next semester examination in case of postgraduate courses, shall stand cancelled.

Re-evaluation of answer books

Re-evaluation of answer books is permissible under ordinance 6.70 of the First Ordinances of the H.P. University. Main provisions are as under:-

If a candidate feels that the answer-book has not been fairly evaluated she/he may within 21 days of the issue of the detailed marks card by the University and apply to the Controller of Examinations on a prescribed application form accompanied by the marks card in original and the prescribed fee at the rate 420/- (including cost of form) for PG-classes in the form of IPOs/B.D. drawn in favour of Finance Officer, H.P. University, Shimla-171005. Prescribed application form for re-evaluation is attached with Annexure.

The re-evaluation fee once deposited with the University shall not be refunded. However, the re-evaluation fee will be re-funded if application has been rejected under clause 6.70 (a) & (g) of the Ordinances of the University.

The score on re-evaluation shall supersede the original score provided that in case of a candidate securing pass or more marks on original evaluation, the downward revision on re-evaluation shall not go lower than that the level of pass marks in the paper concerned.

Whatever be the change in awards after re-evaluation, the same shall be conveyed to the candidate by the Controller of Examinations.

A candidate who applies for re-evaluation shall not be entitled to claim any retrospective benefit such as admission / promotion to any course / class, eligibility to sit for the entrance test or the grant of scholarship /award / medal, etc. on the basis of the result of re-evaluation which shall not be considered as a time-bound process.

A defaulting student will not be entitled to apply for re-evaluation after expiry of the date, i.e. after 21 days from the date of the declaration of the general result of the class concerned if the result has been delayed on account of his own fault.

The re-appear/failed/compartment candidates who apply for Re-checking / Re-evaluation of their scripts are advised to fill in the Examination Form for the forthcoming examination in time, without waiting for the Re-Checking / Re-evaluation result.

Improvement of scores and division

No one who has already passed an examination of the University established by law in India shall be permitted to re-appear in the same examination.

Provided that before a candidate becomes eligible for the award of the degree, may apply for the cancellation of the result of any course(s) in which he/she may have passed in any semester examination and may re-appear in the corresponding semester examination(s) to improve his/her score in the particular course(s).

Provided further that a person belonging to any of the following categories who has already obtained or has become eligible for the award of the degree may be allowed to re-appear in the same examination to improve division.

(i) A person who has obtained or has become eligible for the award of the degree from the University.

(ii) A person who being a resident of the area within the territorial jurisdiction or the University has obtained his degree from the Punjab University, Chandigarh before establishment of this University.

(iii) A person who being employed as a whole time teacher in the University or a college affiliated to or maintained by it and has obtained such a degree from any other University established by law in India.

A candidate belonging to category (i) above may be allowed to appear in any course(s) which may be either entirely new or in which he may wish to appear again to improve the score if he has already obtained the degree or may have the option after the declaration of final result whether he wants to take the degree or to get one or more courses of the final semester cancelled to improve his score in the course / courses but the option must be exercised by the candidate within one month of the date of declaration of result of IV Semester. Marks obtained by him / her in the course in which he / she re-appeared and the marks obtained by him/her in the earlier examination in the courses in which he / she does not appear shall determine his / her new division.

The result of the candidate appearing for the improvement of division shall only be declared if he / she is able to improve his/her division or get at least 55% marks in the aggregate of the result desired to be improved.

A candidate belonging to categories (ii) and (iii) above shall have to appear in all the courses prescribed for all the four semesters but he / she shall have the option to complete the examination either in one year or in two years. If a candidate permitted to appear in an examination for the purpose of improving his/her

score in course(s) under the first provision subparagraph (i) above fails in the said course(s) he/she shall be declared as "re-appear" in the course concerned and shall be allowed to be governed by the same rules as are applicable to re-appear candidates.

Provided that no candidate shall be allowed to get his/her score in any course(s) cancelled more than once and if a candidate after getting his/her course(s) cancelled does not appear in the corresponding examination, his / her previous score in the course(s) shall stand but shall not be given another chance to get the score cancelled.

Provided further that a candidate permitted to re-appear in the examination for the purpose of improving his / her division shall be allowed only two attempts in each paper within a maximum period of five years after he / she has qualified for the award of the degree.

Provided further that such candidates shall have to appear in the corresponding semester examination (s) and according to the syllabus of studies in force at the time of said examination(s).

Pass marks in University Examinations

The pass marks in each course / subject are as under:

1.	B.A/ B.Com.	Absolute/ Relative Grading System.
2.	M.A/ M.Com.	36%
3.	M.A. (JMC)/ MBA	40%
4.	DYS/ DTG/ DCA/ DDS	40%

LIBRARY FACILITIES

The library plays a significant role in an academic institution. The society needs libraries for imparting better education, both formal and non-formal. Distance education basically involves self-study on the part of students for which library support is most essential. Accordingly, constant efforts are being made to build up the library of ICDEOL. The library has a total collection of 24175 books including bound volumes of periodicals.

WORKING HOURS

The library of ICDEOL at Shimla remains open from 10:00 a.m. to 5:00 p.m. throughout the year except on Second Saturday, Sunday and other University holidays.

ENROLMENT AS LIBRARY MEMBER

The library is primarily for the use of students and the members of the teaching departments of the ICDEOL. Students interested in taking membership of the library are required to deposit prescribed security which is refundable when a student ceases to be a member of the library after adjusting anything due from him/her. Refund will be made within one year after expiry of validity of membership. Library Security refund form as given in the Prospectus **(Annexure)** and accompanied with the requisite fee.

MEMBERSHIP, REGISTRATION AND BORROWING PROCEDURE

A person eligible and desirous of becoming a member of library shall fill-in and sign a membership registration format **(Annexure)** and membership card at **(Annexure)** and sends them to Deputy Librarian along with two passport size photographs duly attested by a Gazetted Officer/Principal or by the **Assistant/Deputy Registrar** of the ICDEOL. Each student member shall be issued Library Identity-cum-Membership passbook at the time of enrolment which entitles him/her to take on loan two books at a time. **Members will be enrolled during March to November.** Library membership form and card duly filled in must be submitted by the student along with two passport size photographs duly attested and a demand draft amounting to 1200/- in case of U.G. Classes and 1500/- for P.G. classes as security money drawn in favour of the Director, ICDEOL. **This library security money should be sent through a draft separately to Deputy Librarian ICDEOL, H.P. University, Shimla-5**. The circulation of documents will remain closed from 1st January to 15th February.

The loan period of books is 21 days for local members. For delay beyond the prescribed period, overdue charges @ 1 per book per day for late return and price for loss mutilation of documents shall have to be paid. Apart from this 50/- will be charged for duplicate library-Identity-cum-Membership Passbook.

In addition to the facility available at the ICDEOL library, the ICDEOL students can avail the facility of inter-library loan of books from the main library of the University. The University library is housed in a multi-storey building with a space to accommodate more than two lakhs of volumes in stack halls and about 600 readers in reading halls.

This hand-book of information must be preserved by the students as the rules and procedures given in it will save them from unnecessary correspondence and queries. Change in the fee structure and admission/renewal schedule etc., if any, will be communicated to the students on roll in due course of time.

Note:-

"Students found to have been involved in the act of ragging will be dealt with as per provision of statute 23-A and recommendations of the Committee constituted by the Hon'ble Supreme Court of India in SLP No. 24295 of 2006 (Raghvan's Committee Report")

Hostel Facility

The Hostel facility is provided to boys and girls during the PCPs and Examinations. The form for applying Hostel facility is available at Annexure No.8

Number of seats for boys	40	
Number of seats for girls	40	
Hostel Warden for boys	Dr. Yog Raj	Contact no. 9418975201
Hostel Warden for girls	Dr. Usha Rani	Contact no. 8219943988

Note* Free Hostel Accommodation will be provided for person with disabilities as per section 21 of the right of Persons with Disabilities Act 2016 notified vide notification No. 3-1/78-HPU(Genl.) Vol-XXII, Dated 18/11/2021.

ANNEXURES

1. Library Membership Form for ICDEOL students
2. Library Security Refund Form
3. Application form for applying Consolidated Marks Card/Provisional Certificate
4. Form for the Degree in Absentia
5. Form for Re-Evaluation
6. Form for Inter University Migration Certificate
7. Examination Form for Re-appear Candidates (only for offline students)
8. Form for Hostel Facility
9. Territorial Jurisdiction Certificate
10. Annexure-10
11. Annexure-11

Note: -Above forms (1-9) are also available on the website i.e. www.hpuniv.ac.in.

Annexure 1

Note: Please Include Prescribed Cost of Form While Sending This Internet Downloaded Form

International Centre for Distance Education and Open Learning
Himachal Pradesh University, Summer Hill, Shimla-5

LIBRARY MEMBERSHIP FORM

The Deputy Librarian,
ICDEOL Library,
H.P. University, Shimla-5

Sir,

I have gone through the library rules and undertake to observe the same during studentship with the ICDEOL, Himachal Pradesh, University, Shimla-5.

I hereby remit a sum of Rs ..... as library security by bank draft/ IPO's NO .....dated ..... in favour of Director, ICDEOL, Shimla-5 or vide cash receipt No.....

My Particulars are as under:

a) Name in Full (capital letters) Mr./Ms.....

b) Father's Name .....

c) Registration No. ..... Class .....

d) Subject..... Semester.....

e) State if admitted direct to IInd semester, yes/No.....

f) ICDEOL Roll No .....

g) Correspondence address (capital letters) .....
.....
.....Pin Code.....

h) Permanent address (capital letters) .....
.....
..... Pin Code.....

I enclose herewith my two passport size photographs alongwith membership form duly attested by ..... Designation.....

Address .....

I pledge that I will not misuse the library facilities and in case of any default, I shall be liable to pay the penalty imposed by the Director..

It is certified that I am not employed. However the official address of my parents/guardian is given as under

Name ..... Relation.....

Official Address .....Pin Code.....

It is certified that I am employed in govt./public sector/private concern as .....

(designation) official address .....

I may therefore. be enrolled as a local/outstation member of the library.

Yours faithfully,

Dated.....

Signature of the Candidate

FOR OFFICE USE

The particulars of Mr./Ms. .....

Class.....Subject .....ICDEOL Roll No.....

Semester .....have been verified from the relevant admission record of the student and are correct. He/She is a bonafied student of the ICDEOL. Necessary "no dues certificate" will be obtained from the library at the time of migration/final examination/termination of connection by the student from ICDEOL.

_____ _____ _____

Dealing Asstt. **Section Officer** **Deputy. Registrar ICDEOL**

FOR LIBRARY USE

Library membership enrolment form of Mr./Ms.....

is in order. The requisite security amount. (Rs ..... Rupees .....)

only has been paid by the applicant and necessary entry made in the library security register at

Sr. No ..... dated .....and he/she is enrolled as local/outstation member of the library under borrower no .....

Signature of Circulation Asstt.

Deputy. Librarian
ICDEOL Library
H.P. UniversityShimla-5

International Centre for Distance Education and Open Learning
Himachal Pradesh University, Summer Hill, Shimla-5

MEMBERSHIP FORM FOR STUDENTS

Please enroll me as member of the ICDEOL library, I promise to obey all its rules:
Full Name (Block Letters) ……..
Department…… Class…….. Semester…….Roll No……..
Correspondence Address……..
……
Father's/Guardian's Name and Permanent Address……..

……

……

Dated…… Applicant's Full Signature

I recommend that the applicant be enrolled as a member of the ICDEOL Library. I undertake that the library security/detailed marks cards will not be released/ issued to him/her unless he/she produces clearances certificates from the library. The information furnished overleaf has been verified by my office.

Section Officer **AR/ DR ICDEOL**

Office Stamp

Deputy Librarian

Incharge Circulation

Annexure-2

Note: Please Include Prescribed Cost of Form While Sending This Internet Downloaded Form

International Centre for Distance Education and Open Learning

Himachal Pradesh University, Summer Hill, Shimla-5

Borrower No …….....

LIBRARY SECURITY REFUND-FORM

(Column NO.1 & 6 to be filled and signed by the student.)

(This form duly completed should be sent direct to the Deputy Librarian along with Pass-book-cum-Identity Card and original receipt of Library Security.)

1. Name of the applicant .....

   Father's name .....

   Class ..... ICDEOL Roll No .....

   Year/Session of joining the ICDEOL .....

   I certify that nothing is due against my name and therefore, request that the amount of library security deposited by me vide ICDEOL receipt No ..... dated ..... Rs .....may kindly be refunded to me.

   Dated ..... Signature of the Student

2. Library Security deposited vide receipt No. ..... dated . .....
   for Rs .....has been entered in the library security refund register at sr. No .....dated ..... and verified for payment of Rs..... (Rupees .....) only
   Nothing is due from the student.

Deputy. Librarian

Signature of Circulation Asstt. **ICDEOL Library, Shimla**

FOR OFFICE USE

3. ACADEMIC BRANCH(ICDEOL)

   Nothing is due from the student.

Signature of the Dealing Asstt **Signature of the Supdt./SectionOfficer**

---

4. REFUND ALLOWED

Director (ICDEOL)

---

5. ACCOUNT BRANCH (ICDEOL)

   Passed for payment of Rs..... . (Rupees.....)
   bill/voucher No ..... cheque No ..... date.....

Dealing Asstt. **Supdt./S.O.** **Asstt./Dy. Registrar (ICDEOL)**

---

6. **FOR STUDENT USE**

PRE-RECEIPT

Received a sum of Rs ..... (Rupees.....only) from the Director, ICDEOL, Shimla-5, on account of payment of Library security amount refund.

1. Student Name ……
2. Bank Account No…….
3. Bank Name ……..
4. IFSC Code ……...
5. Mobile No. ……

Signature of the Student

Annexure-3

Note: Please Include Prescribed Cost of Form While Sending This Internet Downloaded Form

International Centre for Distance Education and Open Learning
Himachal Pradesh University, Summer Hill, Shimla-5

ICDEOL Roll No .....Exam. Roll No.....

Application form for the supply of
Consolidated Marks Card/Provisional Certificate

Incomplete form will not be entertained nor an interim query relating thereto will be replied

The Controller of Examinations
Himachal Pradesh University,
Shimla-171 005

Dear Sir,

I have passed.....Examination from the H. P. University, in the month of ..... year .....I request you to kindly supply me a consolidated marks card/provisional certificate. I am remitting prescribed fee Rs……..through IPOs/DD drawn in favour of the **Finance Officer, Himachal Pradesh University, Shimla-5.**

My particulars are as under:

1. Name of the candidate .....

(in block letters) .....

2.Father's name .....

3.Examination passed ..... month ..... Year.....

4.Examination Roll No.....marks obtained .....

Title of Course	Pass marks	Marks obtained	When passed
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....
4.	.....	.....	.....
5.	.....	.....	.....
6.	.....	.....	.....
7.	.....	.....	.....
8.	.....	.....	.....
9.	.....	.....	.....
10.	.....	.....	.....

11.	.....	.....	.....
12.	.....	.....	.....
13.	.....	.....	.....
14.	.....	.....	.....
15.	.....	.....	.....
16.	.....	.....	.....

Address for dispatch of certificate _____

_____

Dated..... Signature of the candidate

Particulars given above are verified and there is no objection for issuance of the desired detailed marks card/provisional certificate/consolidated marks card.

Director, ICDEOL

Dated.....(with office stamp)

FOR OFFICE USE

Particulars checked:

Consolidated marks card/provisional certificate/duplicate certificate bearing Sr No. .....

Issued on .....

Dealing Asstt. **Supdt./S.O.**

Note:

1. Please add prescribed cost for form while sending this Internet downloaded form.
2. The application form is to be submitted to the Director, ICDEOL for attestation and transmission to the Controller of Examinations.
3. The incomplete form will not be entertained nor an interim query relating thereto will be replied.
4. Separate form for each certificate with separate remittance of fee be submitted.
5. The DD/IPO's should be drawn in favour of the **Finance Officer, H.P. University, Shimla-171005.**
6. Form without proper fee and attestation will not be entertained.
6. One self-addressed envelope 10x23 cm is attached with the form.

Annexure-4

Note: Please Include Prescribed Cost of Form While Sending This Internet Downloaded Form

International Centre for Distance Education and Open Learning
Himachal Pradesh University, Summer Hill, Shimla-5

APPLICATION FORM
FOR THE DEGREE IN ABSENTIA

The Controller of Examinations,

Himachal Pradesh University,

Shimla-171 005.

Sir

I intend to take my degree of.....in absentia and request that I may be admitted to the same. I am sending herewith an Indian Postal Order/Bank Draft worth Rs. ……or I have deposited Rs ..... with the university cashier vide receipt No ..... dated ..... .

My particulars are as under

1. Name of the applicant ((in capital English letters)
   .....
   (in Hindi).....
2. Father's Name ((in capital English letters) .....
   (Hindi).....
   (in capital letters)
3. Enrolment No.....
4. Exam. Roll No. .....
5. Examination passed ..... year .....
6. Subject.....
7. ICDEOL Roll No ..... Session .....Month.....
8. Permanent address.....
   ……

Date ..... Signature of Applicant

Attestation by the Director, ICDEOL, H.P. University with official stamp.

Name and Designation with

Official stamp

Annexure-5

Note: Please Include Prescribed Cost of Form While Sending This Internet Downloaded Form

International Centre for Distance Education and Open Learning
Himachal Pradesh University, Summer Hill, Shimla-5
Summer-Hill, Shimla-171 005

FORM FOR RE-EVALUATION

ICDEOL Roll No.. ... ... **Exam. Roll No.....**

Note:

1. This application form must be filled in by the candidate himself/herself.
2. The Re-evaluation form be sent to the **Asstt./Dy. Registrar, Re-evaluation, H.P.U. Shimla-5.**
3. Original result card must be enclosed with this form. IPO's/Bank draft should be drawn in favour of the **Finance Officer H.P. University, Shimla-5**
4. **Attach prescribed** Re-evaluation fee per paper including cost of form per paper.

1. Name of the candidate. ..... (in block letters)
2. Father's name ..... (in block letter)
3. Name of the. examination .....
4. Examination Roll No. ..... Year & Session.....
5. Subject Offered — Marks obtained

   ....

   ....

   ....

   ....
6. Particulars of the subject in which re-evaluation is sought:

   Title of Paper — Paper/Course (with option)

   ....

   ....

   ....

   ....
7. Date of issuance of the mark-sheet by the university..... serial No. of the mark-sheet..... which is enclosed
8. Amount of re-evaluation fee Rs .....

   IPO's/Bank draft/cash receipt No ..... dated. .....remitted/deposited.
9. Address for correspondence .....

   .....
10. Specimen handwriting of the candidate

    .....

Dated .....

Place..... **Signature of the candidate**

Annexure-6

Note: Please Include Prescribed Cost of Form While Sending This Internet Downloaded Form

International Centre for Distance Education and Open Learning
Himachal Pradesh University, Summer Hill, Shimla-5

S.No. H. P.U.....
(To be left blank for office use)

FORM FOR APPLYING FOR INTER-UNIVERSITY MIGRATION CERTIFICATE/COPY OF ENTRIES FROM REGISTER OF STUDENT

Note:

1. **Please Include Prescribed Form Cost While Sending This Application Form.**
2. To Be Sent To the Director, ICDEOL, HPU, Shimla-5

1. Name of the applicant.....
2. Father's Name .....
3. Registration No .....
4. Particulars of last examination of this university he/she appeared/passed.. .....
   Examination : ..... year .....
   Session ..... Roll No .....Result.....
5. Name of institution or district in case of private students. (From where the applicant appeared in the last examination) .....
6. Name of institution where the applicant is now studying. .....
7. Fee of Rs..... remitted by postal Order/Bank Draft/cash receipt No ..... dated ..... The Postal Order/Bank Draft should be crossed and drawn in favour of the Finance Officer, Himachal Pradesh University, Shimla-5 and should be sent along with this form under registered cover.
8. Address to which the certificate should be sent
   .....
   .....

Dated ..... Signature of candidate

FOR OFFICE USE

Fee received vide university receipt No .....
Dated .....
Cashier .....

Particulars verified, May be sanctioned

Dealing Clerk / Assistant
Supdt. /Section Officer
Sanctioned

Asst. /Dy. Registrar

CERTIFICATE NO.1

For applicant who are on the rolls of the ICDEOL of the university or had left the **ICDEOL** without appearing in the university examination or whose names were struck off from the rolls or who have appeared in. examination.

Forwarded with the remarks that I have no objection to the issue of the university migration certificate to the applicant.

Director, ICDEOL

Dated ..... **Official Stamp.....**

CERTIFICATE NO II

(Affidavit to the sworn before a First Class Magistrate)

(For applicants who have lost the original migration certificate and require another one)

I solemnly declare that the migration certificate previously issued to me by the Registrar, Himachal

Pradesh University, Shimla-5 has been lost to enable me to join the another university and I did not join any university on the basis of the same.

Attested .....Signature of the applicant

Signature .....

Address .....

INSTRUCTIONS

1. All the required particulars should be carefully filled in by the applicant. The office will not be responsible for any delay in case the form is not complete in all respects.
2. Prescribed fee in the form of DD/IPO's should be **drawn in favour of the Finance Officer, H.P. University, Shimla-5.**
3. **Include Prescribed Form Cost While Sending This Application Form**

Note:
1. Migration Certificate to the students who have taken any examination from this university will be issued after declaration of their results.
2. The certificate are usually issued within a fortnight of the receipt of the application form and fee provided that the application form is complete in all respect. No person shall be entitled to apply on behalf of another person or to receive his own or another person's certificate personally from the office.
3. Migration fee is not refundable in any case.
4. An attested copy of the detailed marks card of the last examination taken/passed be attached with the application form.

Annexure-7

Roll No. ……
(To be filled by the University)

HIMACHAL PRADESH UNIVERSITY
GYAN PATH, SUMMER HILL, SHIMLA – 171 005
(For Private and Re-appear Candidates)

M.A.	Pvt. (Full) : Rs. 1000.00 Re-appear: Rs. 500.00 (PP)	**M. Sc**	Pvt. (Full) : Rs. 1200.00 Re-appear: Rs. 500.00 (PP)	**M.Com**	Rs. 1200.00 Re-appear: Rs. 500.00 (PP)
Practical Fee All Subjects Rs. 500.00 per practical (For more details regarding fee and other please visit H.P. University website i.e. www.hpuniv.nic.in & www.hpuniv.in)					

FOR OFFICE USE ONLY

A. Ineligible due to _____

1. Late fee amounting to Rs._____required.
2. Registration Number required.
3. SC, ST, Physically Handicapped, Lower Class Examination Certificate required.
4. Government Service bonafide certificate required.

University Cash Receipt
University / Bank Receipt No. _____
Dated_____

B. Diary No._____Dated_____

1. Examination Centre Opted (i)_____(ii)_____
2. Class_____Subject_____Semester_____
3. Name of Candidate (in Capital letters)_____
   (in Hindi)_____
4. Father's/ Mother Name (in Capital letters) _____
   (in Hindi)_____
5. Registration/Enrolment No._____6. Gender _____
   (Attested Copy should be enclosed)

Affix latest attested photography duly attested

7. Date of Birth_____8. Category(SC/ST/PH)_____(attach attested copy)
9. Course/Subjects in which appearing: 1._____2_____3._____4. _____
10. Medium of Instructions (Hindi/English):_____11. Mobile No. _____
12. Capacity in which appearing: 1. Late College Student 2. Private 3. ICDEOL
13. Are you appearing for the Re-appear/ Improvement of Score/Division? _____
14. Particulars of the last examination passed/appeared (for fresh candidates of I Semester and Direct II Semesters' Candidates only):

Subject Concerned						
Examination	**Subject**	**Marks Obtained**	**Maximum Marks**	**Roll No.**	**Year**	**University**
B.A./B.Sc./B.Com I						
B.A./B.Sc./B.Com II						
B.A./B.Sc./B.Com III						
M.A./M.Sc./M.Com.						
MBA/B.Ed./LL.B/M.Ed						

15. Earlier/last appeared/re-appear: Subject_____Exam_____
    Roll No._____month_____Year_____in_____class.

16. Whether simultaneously appearing in other examination, if so state: Roll No. _____

Class_____Subject_____Semester_____Session _____

17. Permanent Address _____

18. Correspondence Address_____

19. Particulars of fee sent through (i) Bank Draft/IPO No._____Date_____

I solemnly declare that the above particulars filled in by me are correct and that in case of any discrepancy found therein, I shall be responsible for the consequences. I also certify that I have not been debarred to appear in the examination or any case of unfair means is pending against me. I will not have any claim in case my examination form is rejected due to incomplete information including examination fee.

(Signature of Student)

CERTIFICATE

Certified that:

a) The candidate has passed/appeared in_____Examination in_____under Roll No._____from_____University as per particulars given by the candidate above. (Attach attested copies of certificate)
b) The candidate is a resident of the areas within the territorial jurisdiction of H.P. University for the last 12 months preceding the date of examination and the particulars given above are correct.
c) That the candidate is a blind/permanent handicapped from writing and the particulars given by him/her are correct.
d) The candidate is a blind/permanent handicapped from writing and the particulars given by him/her are correct.
e) The candidate is in the service of this office for the last three years (as on 30th November of the preceding year) and that particulars given by him/her are correct. (Attach attested copies of certificate)
f) The candidate is an ex-serviceman have served as_____in Armed Force_____ from_____to_____and particulars given by him/her are correct.
g) The candidate is serving personnel of Indian Armed Force.

Place_____

Dated_____ **(Signature of Attesting Authority with Stamp)**

GENERAL INSTRUCTIONS

1. **Examination fee** is to be paid in favour of **Finance Officer, H.P. University, Summer Hill, Shimla – 171 005 in shape of Bank Draft/IPO payable at Summer Hill, Shimla – 171 005**.
2. Please fill in separate form for each semester.
3. Incomplete Forms are liable to be rejected.
4. **THREE SELF ADDRESSED ENVELOPES SHOULD BE ENCLOSED WITH THE FORM.**
5. The relevant certificate is to be signed/attested by the competent/concerned authority only. Authorities competent to attest the admission forms of private candidates are Head of Office in case of employees/teachers/service personnel and Head of Institution/Departments/Principals/Gazetted Officers of State/Central Govt. /Officers of the H.P. University of the rank of Assistant Registrar and above, E.C. Members/Magistrate Ist Class.
6. Candidate appearing for the first time from this University must get himself/herself registered as a student of the University for which he/she should fill up the prescribed form and send to the Deputy Registrar (Registration & Migration), H.P. University, Shimla-5.
7. The candidates who are appearing privately for the first time in MA first semester or direct second semester may enclose attested copies of BA/B.Sc. (I, II, III) for ascertaining their eligibility of 45% in the subject concerned (or for SC/ST 40%) OR second division in BA/B.Sc failing which their candidature shall stand rejected automatically.
8. The candidates doing MA from Direct IInd Semester are supposed to do first semester appearing in IV Semester examination **CLOCK WISE**.
9. Examination/Admission fee once paid is neither refundable nor adjustable in any subsequent examination, unless the office finds the candidate ineligible to appear in the examination.
10. It is to be ensured by the student himself/herself that he/she is eligible for a particular examination for which he/she is applying and the University doesn't hold itself responsible if a student examination form cannot be accepted or is rejected by the University.
11. In case of any dispute the decision of the University will be final and shall be binding on all students. All disputes will be subject to the jurisdiction of the University where head office of the University is located.
12. All Roll No. issued to students are purely provisional subject eligibility and they will have no right for declaration of result on mere appearing in the examinations.

CONTROLLER OF EXAMINATIONS

ADMIT CARD

PURELY PROVISIONAL SUBJECT TO ELIGIBILITY)

Roll No. _____

(Roll No. to be assigned by the Office)

(*To be filled in by the Candidate*)

Affix your latest colour attested passport size photograph.

Do not staple

Admit (Name ofthe Candidate) _____

son/ Daughter of Sh. _____

to the examination of MA/M.Sc/M.Com/LL.B etc. _____

Semester_____to be held in_____on the dates as given in the Date Sheet at examination centre _____

_____

Signature of Candidate

Controller ofExaminations
Himachal Pradesh University.

FORM APPLYING FOR HOSTEL FACILITY ***Annexure-8***

International Centre for Distance Education and Open Learning,
H.P. University, Summer Hill, Shimla-5
(NAAC Accredited 'A' Grade University)

1. Name of the applicant ……

2. Father's Name ……

3. Department…….Class/Semester…….....

Roll No…….....

4. Identity Proof ..... (Attach Photocopy)

5. Purpose of visit..... w.e.f.....

Attach Photo

6.Permanent/Correspondence address ……..

……..

7. Charges per Day@Rs150/.....

8. Name and Address of the Local Guardian with Mobile No. (Person to be contacted in case of emergency)

……

……..

DECLARATION

I hereby declare that, I will not indulge in any act of ragging, indiscipline, misconduct, political and unlawful activities and allow any person to stay in my room without the permission of warden, if I am found guilty of such offence, I will have no claim against the **expulsion/rustication** from the Chhattravaas in compliance to the recommendations of the Hon'ble Supreme Court of India in SLP No. 24295 of 2006 (Reghavan Committee's Report).

Dated: Signature of the Applicant with Mobile No.

VERIFICATION BY THE CONCERNED DEPARTMENT/BRANCH

……..

.....

His/Her name is recommended for admission to the Hostel.

Signature of Dealing Asst. (concerned class)

Section Officer (Concerned Academic)

Signature of Dy. Registrar (Academic) with official seal

Signature of theWarden, with office seal

Annexure-9

To whom it may concern

This is to certify that Mr. / Ms …… S/o. D/o …… Completed his/ her (graduation)…… under Exam Roll no. …….. session…… Affiliated University…… within the territorial jurisdiction of the concerned state.

Head of the Institution with Seal

ANNEXTURE – 10

- Information regarding Personal Contact Program/Viva-Voce Examination/ On the Job Training/Project Report/Practicals/Assignments of the UG/PG/ Diploma courses will be provided/uploaded on ICDEOL website and SMS be provided for the same on Mobile Numbers if provided by the students.

- NO SEPARATE LETTERS BE ISSUED/SENT IN FORM OF HARD COPY (THROUGH POST) BY THE INSTITUTION.

- For any Communication/ information/ updates please visit **www.icdeolhpu.org**.

Annexure-11

The students must furnish the following details on the front page of each course assignment:-

Name:-

Father's/Mother's name:-

Roll No:-

Registration No:-

Course Name:-

Course Code:-

Mobile No:-

Email id:-

The students must send the hard copy of each assignment and address the same to the Director, ICDEOL, H.P. University, Shimla-5.